

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
OF WELLS COUNTY, ND
August 4, 2020**

The Board of County Commissioners met in regular session with the following members present: Dennis T. Dockter, Chairman; Mary Hager; Danny (Boone) Maxwell; and Stan Buxa. Lowell Klocke was absent.

Chairman Dockter called the meeting to order.

Motion made by Commissioner Hager and second by Commissioner Maxwell to dispense with the reading of the minutes of the July 7, 2020 meeting and that they be approved and published in the official newspaper of Wells County.

On vote being taken, all voted yes, and the Chairman declared the motion carried with Commissioner Klocke absent and not voting.

Timesheets were reviewed.

Bills were reviewed.

Motion made by Commissioner Buxa and seconded by Commissioner Maxwell to approve the bills as presented.

On vote being taken, all voted yes, and the Chairman declared the motion carried with Commissioner Klocke absent and not voting.

Portfolio reports were given.

Chairman Dockter noted that the Extension office will be closed September 11th-18th, 2020.

The Middle Sheyenne Watershed Project was reviewed.

Correspondence was read.

Motion made by Commissioner Hager, second by Commissioner Maxwell to change the date of the November meeting to November 5th instead of November 3rd, 2020, as the 3rd is Election Day.

On vote being taken, all voted yes, and the Chairman declared the motion carried with Commissioner Klocke absent and not voting.

Carrie Krause, WC Recorder met with the Commissioners regarding the 2021 Budget.

Randi Suckut, WC HR Director, met with the Commissioners regarding a few different changes in the employee policy manual. The changes were about part time employees receiving benefits, work schedules and holiday pay.

Motion made by Commissioner Buxa, second by Commissioner Hager to approve the changes to the Wells County Employee Policy Manual as presented by HR Director Randi Suckut, beginning September 1, 2020.

On vote being taken, all voted yes, and the Chairman declared the motion carried with Commissioner Klocke absent and not voting.

WC Water Resource Secretary, Tammy Roehrich met with the Commissioners regarding the boards on the spillway at the Harvey Dam. Larry Skiftun, Board President, was on the telephone to discuss this. One of two of the boards need to be removed because the water level is too high. If it came to the point where the ND State Water Commissioner ordered the boards to be removed, the Commissioners would need to hire someone to remove them.

Brent Keller, Wells County Road Foreman, met with Commissioners regarding various items going on in his department.

Wells County Sheriff Christopher Kluth met with the Commissioners and updated them on various items. He reported that the City of Fessenden voted at their meeting the night before, to contract with Wells County for services with the Sheriff's Department.

Janelle Pepple, WC employee and Scott Wiest of Wiest Associates in Cathay, met with Commissioners about installing internet at the Festival Hall. Scott Wiest stated that NDTC will run the cable in there for free and Wiest Associates would donate the equipment. The only cost to the County would be the monthly bill.

Motion made by Commissioner Buxa, second by Commissioner Maxwell to allow the work to be done by NDTC and Wiest Associates for internet connection at the Festival Hall and that Wells County will pay the monthly fees.

On vote being taken, all voted yes, and the Chairman declared the motion carried with Commissioner Klocke absent and not voting.

Scott Wiest, staying at the meeting as a member of the WC Fair Board and with Brenton Wiesz of Cathay, talked to the Commissioners about having car races at the Fairgrounds on August 29th, 2020.

Motion made by Commissioner Buxa, second by Commissioner Hager to allow Brenton Wiesz to have car races at the Fairgrounds on August 29th and to recommend to the Wells County Fair Board that they work with Mr. Wiesz on this.

On vote being taken, all voted yes, and the Chairman declared the motion carried with Commissioner Klocke absent and not voting.

Kathleen Murray, WC State's Attorney, met with the Commissioners regarding the Budget for 2021.

Denise Roller, of Roller HR Services in Bismarck, met with Commissioners and presented information on employee benefits, mainly health insurance. The Commissioners will study this and talk about it at the next meeting.

The Auditor talked to the Commissioners regarding a past due bill for a culvert. A final letter will be sent out, and if no payment, will be added to their property taxes.

Motion was made by Commissioner Buxa, second by Commissioner Maxwell to approve the 2021 Preliminary Budget.

On vote being taken, all voted yes, and the Chairman declared the motion carried with Commissioner Klocke absent and not voting.

The following Fees and Receipts were approved and ordered filed:

Recorder	\$2,735.55
Clerk of Court	\$208.00
Sheriff	\$1,019.42
Misc. Receipts	\$42,624.57

On motion, the following bills were ordered paid:

Direct Deposit	Payroll, General	\$77,300.66
Direct Deposit	Payroll, 911	\$928.08
Direct Deposit	Payroll, County Agent	\$2,949.47
Direct Deposit	Payroll, Social Welfare	\$62,083.70
ACH	Payroll, Insurance	\$57,185.26
Direct Deposit	Payroll, Road	\$48,060.64
Direct Deposit	NDPERS, Retirement	\$28,019.79

General

WC Treas	Postage	\$5.64
WC Treas	Phone	\$403.03
NDTC	Phone	\$831.17
Verizon	Phone	\$40.01
Otter Tail	CH Utilities	\$1,147.51
Otter Tail	Utilities-WR	\$39.09
WC Treas	Payroll Chgs	\$16.00
Pitney Bowes	Meter Rent	\$144.00
Ward Co Sheriffs Dept.	Sheriff's Service	\$30.12
Tracys Market	Janitor Supp	\$49.80
FU Oil	Janitor Supp	\$72.39
Central Bus Systems	Recycling	\$45.00
Office Depot	Comp Supp	\$1,037.82
Office Depot	Office Supp-St. A	\$82.51
Software Inno	Tech Software	\$3,100.00
HP INC.	Computer	\$1,861.47
ITD	Tech-Monthly	\$1,133.04
Krahlers	County Vehicle	\$209.00
Fessenden City	Water & Garbage-CH	\$149.18
Fessenden City	Water & Garbage-KTL	\$150.83

Central City H2O+	Water-CH	\$17.80
Stan Buxa	Travel/Mlge	\$104.08
Julie C Krosbakken	Ins. Ded.	\$250.00
RELX Inc.	Lexis Nexis Fees	\$156.00
Exhibit Indexes	Office Supp-St A	\$51.87
WC Treas	Dues/Reg Fees	\$99.00
ND State Treas	Marriage Licenses	\$105.00
Susan Kost	Witness Fees	\$37.88
Vondell Stutlien	Witness Fees	\$35.35
Elizabeth Engelhart	Witness Fees	\$35.81
Jana Hopkins	Travel/Mlge	\$334.65
Janelle Pepple	Ins. Ded.	\$250.00
Faye Schimelfenig	Sheriff Supp	\$50.00
WC Treas	Travel/Mlge	\$889.99
FU Oil	Travel/Mlge	\$351.17
Ripplinger Motors	Sheriff Vehicles repair	\$1,841.88
Krahlers Parts & Service	Sheriff Vehicles repair	\$8,724.55
Office Depot	Office Supp	\$58.96
WC Treas	Phone	\$99.59
NDTC	Phone	\$186.02
Otter Tail	Utilities	\$54.72
WC Treas	SS Indirect - Postage	\$131.65
Pitney Bowes Global Financial Services	SS Indirect - Postage	\$196.02
NDTC	SS Indirect - Phone	\$725.30
Dakota Central	SS Indirect - Phone	\$169.27
Otter Tail	SS Indirect - Utilities	\$264.03
Montana-Dak Utilities Co.	SS Indirect - Utilities	\$29.88
New Rockford Utility Services	SS Indirect - Utilities	\$112.14
Carrington Motor	SS Indirect - Vehicle Maint.	\$120.00
OK Tire	SS Indirect - Vehicle Maint.	\$403.27
4th Corp	SS Indirect - KTL Maint	\$83.15
Leaf	SS Indirect - Copier Exp/Supp	\$506.23
Central Business Systems	SS Indirect - Copier Exp/Supp	\$325.53
NDACo	SS Indirect - IT Support	\$1,014.64
Hannah Seil	Clean Fair Bathrooms	\$100.00
Otter Tail	FH/Fair Utilities	\$532.05
Fessenden City	Water & Garbage-FH	\$157.25
BW Electric	Repairs/Maint-FH	\$53.31
TSC	Repairs/Maint-FH	<u>\$819.96</u>
		\$30,025.61

Fed Aid Road

NorMont Equip	Road Mat	\$3,213.00
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911

NDTC	Data Base/Circuiting/Updates	\$156.34
Dakota Central	Data Base/Circuiting/Updates	<u>\$295.74</u>
		\$452.08

Jail & Transp.

HACTC	Prison Board	\$600.00
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County Agent

Leaf	Copier Lease & Maint	\$243.00
NDSU-Ag Comm	Office Supp	\$75.00
WC Treas	Phone	\$144.51
Otter Tail	Utilities	\$52.11
NDSU-Ag Budget	Share of Co Agent	<u>\$6,872.23</u>
		\$7,386.85

Welfare

Teresa Weisler-Kubal	Travel/Mlge	\$25.07
WC Treas	Fuel/Foster Care	\$25.69
CenDak FU	Fuel/Foster Care	\$147.92
Alicia Lamm	Meals/Foster Care	\$36.52
WC Treas	Foster Care/Safety Perm.	\$150.00
Wells Co Sheriff's Dept.	Foster Care/Safety Perm.-UA	\$82.42
WC Treas	Fuel/Child Protect. Serv.	\$80.24
WC Treas	Family Social Worker/Fuel	\$26.00
FU Oil	Family Social Worker/Fuel	\$49.40
	Family Soc. Worker/Safety Perm.	\$65.00
FU Oil	In Home Care/Fuel	\$71.97
Becky Dockter	In Home Care - Travel/Mlge	\$119.03
Vicky Calheim	In Home Care - Travel/Mlge	\$334.65
WC Treas	Dues/Reg Fees	\$349.00
FU Oil	Fuel	\$47.61
WC Treas	Zone Admin Supp/Misc	\$5.30
Tracys Market	Zone Admin Supp/Misc	\$41.32
FU Oil	Zone Admin Supp/Misc	\$12.99
Central City H2O+	Zone Admin Supp/Misc	\$69.50
Central Bus Systems	Zone Admin Supp/Misc	\$90.00
ITD	Zone Admin Supp/IT Other	\$94.35
WC Treas	Zone Admin Supp/Cell phone	\$289.91
WC Treas	Zone Admin Supp/Office Mat	\$72.28
Herald Press	Zone Admin Supp/Office Mat	<u>\$35.00</u>
		\$2,321.17

Weed Control

Donna Rau	WC Sec.	\$220.87
Miller Elevator Co.	Chemical	\$12,668.34
The Arthur Co	Chemical	<u>\$2,550.00</u>
		\$15,439.21

Hwy Tax

Hulis H. Burton	Ins Ded.	\$250.00
Mid-Dakota Lumber	Building Upkeep	\$156.49
True North Steel	Culverts	\$4,442.35
Western Dakota Energy Assn	Permit Dues	\$500.00
FU Oil	Fuel	\$8,910.76
RDO E	2020 Loader	\$138,006.00
Harvey Motor Service	Machinery Repairs & Supp	\$74.95
Gooseneck Imp	Machinery Repairs & Supp	\$127.20
Patzer Truck Repair	Machinery Repairs & Supp	\$137.91
Swanston Equip	Machinery Repairs & Supp	\$137.04
Lemer's	Supp	\$9.98
TSC	Supp	-\$82.02
Praxair	Supp	\$54.06
NDTC	Phone	\$142.80
Kerry Schimke	Travel/Mlge	\$69.00
Otter Tail	Utilities	\$262.72
Verendrye Electric	Utilities	\$80.37
Harvey City	Water & Garbage	\$59.70
Fessenden City	Water & Garbage	\$150.00
Susag Sand & Gravel	Road Mat	<u>\$337.20</u>
		\$153,826.51

Preservation

Underground Vaults & Storage	Rec. Vault Lease	\$265.00
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Redwood Toxicology Lab	Sheriff Screenings	\$124.67
Office of Atty Gen	Scram Fees	<u>\$155.00</u>
		\$279.67

\$213,809.10

On motion, the meeting was adjourned.

ATTEST: _____
Julie Krosbakken, Wells County Auditor