

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
OF WELLS COUNTY, ND**

June 2, 2020

NOTE: All Motions unanimously passed unless otherwise stated.
KEY: Motion-M; MS-M MS; VV – Voice Vote; MC-M Carried.

The Board of County Commissioners met in regular session with the following members present: Dennis T Dockter, Chairman; Mary Hager, Danny (Boone) Maxwell; Stan Buxa and Leon Klocke.

Neil Thormodsgaard of Bowdon was also present.

Chairman Dockter called the meeting to order.

M was made by Commissioner Buxa and MS by Commissioner Hager to approve with the reading of the minutes of the regular meeting, and that they be published in the official newspaper of Wells County.

On VV, the Chairman declared the M carried.

Timesheets were reviewed.

The Middle Sheyenne Watershed Project was reviewed.

M was made by Commissioner Buxa, MS by Commissioner Maxwell to approve the bills as presented.

On VV, the Chairman declared the M carried.

Portfolio Reports were given. Commissioner Klocke presented information on pouring concrete for the new sidewalk, pads. Bids will be advertised for this work.

The Wells County Sheriff, Christopher Kluth informed the Commissioners on the status of a contract with the City of Fessenden. Negotiations will continue.

Correspondence was read and disposed of.

Tammy Roerich, Wells County Emergency Manager discussed the opening of the Courthouse with the Commissioners.

M was made by Commissioner Buxa, MS by Commissioner Maxwell to open up the Courthouse and KTL Building on June 3, 2020, and to follow ND State social distancing guidelines.

On VV, the Chairman declared the M carried.

The Auditor updated the Commissioners on status of the 2020 Primary Election.

M was made by Commissioner Maxwell, MS by Commissioner Klocke to approve the purchase of two patio sets for the Courthouse.

On VV, all voted aye, with one nay and the Chairman declared the M carried.

Budget discussions will be postponed until the July meeting.

Wells County Road Foreman Brent Keller came in and discussed various issues going on in his department. The crew has been busy dura patching. He talked about the Highway 69 and the culvert that collapsed under it. The culvert will have to be replaced.

Tammy Roehrich, Wells County Emergency Manager, talked about FEMA reimbursement.

Randi Suckut, HR Director, talked to the Commissioners about the employee pay scale and a few more adjustments needed.

Janelle Pepple, Festival Hall Manager, talked to the Commissioners regarding a request about having a Prom at the Festival Hall. Ms. Pepple is asking for opening the Festival Hall, following the recommended state social distancing guidelines. She also said that if the Courthouse is opening, that quarterly drug testing will resume as well.

M was made by Commissioner Buxa, MS by Commissioner Hager, to allow the Festival Hall to be reopened at ND State recommended social distancing guidelines.

On VV, the Chairman declared the M carried.

Lindsay Maddock, NDSU Extension Agent, met with the Commissioners about having a 4H Achievement Day at the Wells County Fairgrounds. It would be held on June 26, 2020. She handed out information to the Commissioners and is asking permission to hold this event, following ND State social distancing guidelines. She needs to get permission from the County before NDSU will approve it.

M was made by Commissioner Maxwell, MS by Commissioner Klocke to accept the proposal given by Lindsay, and let NDSU hold this event, pending their approval as well.

On VV, the Chairman declared the M carried.

Jana Schimelfenig, along with Mark Hovland and Brad Stevens of Fessenden Co-Op, met with the Commissioners regarding a tax exemption for steel bins being built at their Hamberg facility.

M was made by Commissioner Buxa, MS by Commissioner Maxwell, to approval the request for a tax exemption to the proposed addition, consistent with the exemption granted to them in previous years. This will be a five year exemption, 100% for 2021, 80% for 2022, 60% for 2023, 40% for 2024 and 20% for 2025.

On VV, the Chairman declared the M carried.

Ms. Schimelfenig also discussed a few expenses that will have to be added onto her Budget for 2021. This will be further reviewed in July.

The following Fees and Receipts were approved and ordered filed:

Recorder	\$1,866.80
Clerk of Court	\$146.25
Sheriff	\$427.00
Misc. Receipts	\$40,207.81

On Motion, the following bills were ordered paid:

Direct Deposit	Payroll, General	\$76,600.26
Direct Deposit	Payroll, 911	\$928.08
Direct Deposit	Payroll, County Agent	\$2949.47
Direct Deposit	Payroll, Emergency Fund	\$341.32
Direct Deposit	Payroll, Social Welfare	\$66,661.23
ACH	Payroll, Insurance	\$63,098.50
Direct Deposit	Payroll, Road	\$42,338.04
ACH	NDPERS, Retirement	\$27,587.24

General

WC Treas.	Postage	\$21.52
WC Treas.	Phone-CH	\$400.15
Verizon	Phone-CH	\$40.01
NDTC	Phone-Gen	\$809.79
Office Depot	Supp.-TD	\$102.67
FU Oil	Maint.-FH	\$293.53
FU Oil	Janitor Supp.	\$131.43
FU Oil	Sheriff Travel	\$856.78
Office Depot	Supp.-ST A	\$213.17
Office Depot	Tech Supp.	\$433.40
Otter Tail	Utilities-CH	\$1,356.19
Otter Tail	CUilities-WR	\$28.32
WC Treas.	Bank Charges	\$50.00
WC Treas.	Book Acct-Zoom	\$33.71
Matthew Bender	NDCC Supp.	\$200.61
Schmaltzs Greenhouse	CH Flowers	\$620.79
Duchscherer Supply	Janitor Supp.	\$47.98
Share	Janitor Supp.	\$125.76
Seachange	Elections-Envelopes	\$1,186.34
ES & S	Election-Ballots	\$2,492.22
Herald Press	Election Pub.	\$127.80
Herald Press	Legal Pub.	\$545.72
Frey Ins.	Ins. Prem.	\$70,829.00
NDACo	WC Prem.	\$726.59
WC Treas.	Safety Supp.	\$2,689.96
ITD	Tech Support	\$1,128.21
Dell Mktg.	Comp. Program	\$361.62
Central Bus. Syst.	Printer Maint.	\$575.76

Fessenden City	Water & Garbage-CH	\$149.70
Fessenden City	Water & Garbage-KTL	\$147.38
ND St. Atty. Assn.	Dues-St A	\$300.00
WC Treas.	Office Supp.-ST A	\$6.00
ND State Treas.	Marriage Licenses	\$35.00
Carla Johnson	Ins. Ded.	\$250.00
Stutsman Co. Aud.	Mental Health	\$237.50
WC Treas.	HR Dues	\$219.00
WC Treas.	Office Supp.-Sheriff	\$350.70
Watch Guard Video	Sheriff Supp.	\$41.75
WC Treas.	Travel/MIge-Sheriff	\$673.31
Krahlers Parts & Service	Sheriff Cars	\$49.44
Security Plus	Grant Match-DES	\$1,087.88
WC Treas.	Office Supp.-DES	\$53.32
WC Treas.	Phone-DES	\$99.33
NDTC	Phone-DES	\$242.89
Otter Tail	Utilities-DES	\$39.65
WC Treas.	SS Indirect - Postage	\$91.30
Pitney Bowes	SS Indirect - Postage	\$32.00
NDTC	SS Indirect - Phone	\$1,052.75
Dak. Central	SS Indirect - Phone	\$166.38
Otter Tail	SS Indirect - Utilities	\$172.64
New Rockford Utility Services	SS Indirect - Utilities	\$105.06
Montana-Dak. Utilities	SS Indirect - Utilities	\$58.05
Ripplinger Motors	SS Indirect - Vehicle Maint.	\$385.76
Leaf	SS Indirect - Copier Exp/Supp.	\$506.23
Central Bus. Systems	SS Indirect - Copier Exp/Supp.	\$111.03
NDACo	SS Indirect - IT Support	\$1,014.64
Otter Tail	FH/Fair Utilities	\$386.35
Fessenden City	Water & Garbage-FH	\$155.15
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		\$94,649.22

Fed Aid

Pat Biel Trucking	Culverts	\$539.08
Northern Improve.	Road Mat.	\$1,020.00
NorMont Equip. Co.	Road Mat.	\$4,284.00
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		\$5,843.08

911

NDTC	Data Base/Circuiting/Updates	\$156.34
Dak. Central	Data Base/Circuiting/Updates	\$295.74
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		\$452.08

Jail & Trans.

HACTC	Medication	\$272.08
HACTC	Prison Board	\$2,250.00
		<hr/> \$2,522.08

Co. Agent

WC Treas.	Phone-CA	\$139.65
Otter Tail	Utilities-CA	\$37.76
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Co. Emerg.

MARC	Supp.-COVID 19	\$223.18
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Social Welfare

WC Treas.	Fuel/Foster Care	\$26.16
WC Treas.	BC/BS Reimb.	\$1,388.60
Patriot Fuels	Fuel/Foster Care	\$22.21
Office Depot	Office Mat./Misc.	\$111.43
CenDak FU Co-op	Fuel/Foster Care	\$53.70
Alicia Lamm	Meals/Foster Care	\$29.67
WC Treas.	Fuel/Child Protect. Serv.	\$49.36
Patriot Fuels	Parent Aid/Fuel	\$69.25
Jordan Pepple	Family SW-Health Ins.	\$250.00
FU Oil	Family SW/Fuel	\$21.28
Patriot Fuels	Mixed Workloads/Fuel	\$10.26
WC Treas.	Office Mat./Misc.	\$37.40
FU Oil	In Home Care/Fuel	\$82.26
Vicky Calheim	In Home Care - Travel/MIge	\$393.30
Becky Dockter	In Home Care - Travel/MIge	\$141.45
Jodi Helm	Inhome Care Spec./Misc.	\$14.99
Fessenden Ambulance	Inhome Care Spec./Misc.	\$242.40
WC Treas.	Zone Admin Supp./Misc	\$68.44
Central City H20+	Zone Admin Supp./Misc-Water	\$184.00
ITD	Zone Admin Supp./IT Other	\$74.35
WC Treas.	Zone Admin Supp./Cell phone	\$306.91
WC Treas.	Zone Admin Supp./Office Mat.	\$110.38
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Weed Control

Steve Eckart	Weed Officer Salary	\$374.04
Donna Rau	WC Sec.	\$220.87
Delger Twp.	Cost Sharing	\$500.00
WC Treas.	WC Plat Book	\$58.00
Steve Eckart	Phone	\$85.46
Steve Eckart	MIge	\$20.70
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\$1,259.07

Hwy Tax

WC Treas.	Fuel	\$45.09
Harvey Oil Co.	Fuel	\$3,880.25
WC Treas.	Highway Mach.	\$2,899.00
FU Oil	Fuel & Supp.	\$3,310.96
Krahlers Parts & Serv.	Mach. Repairs & Supp.	\$47.30
Harvey Motor Serv.	Mach. Repairs & Supp.	\$35.90
General Equip.	Mach. Repairs & Supp.	\$1,226.27
High Plains Equip.	Mach. Repairs & Supp.	\$98.00
Acme Tools	Mach. Repairs & Supp.	\$172.08
Patzer Truck Repair	Mach. Repairs & Supp.	\$2,766.70
NAPA-Carrington	Mach. Repairs & Supp.	\$97.49
NAPA-Harvey	Mach. Repairs & Supp.	\$40.99
WC Treas.	Supp.	\$64.98
TSC	Supp.	\$472.63
Farm & Family	Supp.	\$5.49
Tracys Market	Supp.	\$17.34
Praxair	Supp.	\$37.20
NDTC	Phone	\$143.06
Kerry Schimke	Mlge	\$23.00
Otter Tail	Utilities	\$247.31
Verendrye Electric	Utilities	\$147.45
Central Dak. Family Physicians	D & A Testing	\$133.00
Harvey City	Water & Garbage	\$59.70
Fessenden City	Water & Garbage	\$179.33
Sykeston City	Water & Garbage	\$100.00
Acme Tools-Minot	Equip. rental or lease	\$231.00
Deere Credit	Equip. rental or lease	\$4,722.50
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		\$21,204.02

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Office Of Atty Gen.	Scram Fees	\$155.00
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\$130,172.94

On Motion, meeting adjourned.

ATTEST: _____ APPROVED: _____
Julie Krosbakken, Wells County Auditor Dennis Dockter, Chairman

PROCEEDINGS OF THE BOARD OF EQUALIZATION OF WELLS COUNTY, ND
June 2, 2020

The Board of Equalization met for the purpose of equalizing property assessments of the various assessment districts of Wells County with the following members present: Dennis T. Dockter, Chairman of the Board of Equalization; Leon Klocke; Danny (Boone) Maxwell, Stan Buxa and Mary Hager.

Chairman Dennis Dockter called the meeting to order.

Discussion was held in reference to the 33% increase needed for Countywide Commercial values to stay at 100% compliance with the State Board of Equalization's requirements. The tax director asked for a 21% percent increase for all Commercial properties which would place the county at a 91% tolerance. Questions pertaining to prior years' commercial assessments, and the lack of adjustments made in those years, were answered as well.

M was made by Commissioner Hager, MS by Commissioner Maxwell to raise the taxable valuation for commercial property 21% across the board in order to stay within State tolerance and guidelines.

On vote being taken, all voted yes, and the Chairman declared the M carried.

On Motion, the meeting was adjourned.

Jana Schimelfenig, Wells County Tax Director

Dennis Dockter, Chairman of
Board of Equalization