

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF WELLS
COUNTY, ND**

March 3, 2020

The Board of County Commissioners met in regular session with the following members present: Dennis T Dockter, Chairman; Mary Hager, Danny (Boone) Maxwell; Stan Buxa and Leon Klocke.

Chairman Dockter called the meeting to order.

Motion was made by Commissioner Buxa and second by Commissioner Klocke to dispense with the reading of the minutes of the previous meeting and that they be approved and published in the official newspaper of Wells County.

On vote being taken, all voted yes, and the Chairman declared the motion carried.

The Commissioners also requested from the Auditor that the minutes be published *unofficially*, after the meetings, not to wait until the next meeting when they are approved.

Motion was made by Commissioner Hager and second by Commissioner Maxwell to correct the December 5, 2019 minutes to read the BNSF Railroad is building the new bridge over by Heimdal, not the CP Rail.

On vote being taken, all voted yes, and the Chairman declared the motion carried.

Timesheets were reviewed by the Commissioners.

Motion was made by Commissioner Buxa, seconded by Commissioner Klocke to approve the bills as presented.

On vote being taken, all voted yes, the Chairman declared the motion carried.

The Middle Sheyenne Watershed Project was reviewed.

Correspondence was read.

Motion was made by Commissioner Hager, second by Commissioner Maxwell to continue with the contract with the State Court Administrator regarding our Clerk of Court services and reimbursing Wells County with .61 FTE(s).

On vote being taken, all voted yes, the Chairman declared the motion carried.

Motion was made by Commissioner Buxa, second by Commissioner Klocke to sign the yearly contract with Software Innovations, our Taxation software provider.

On vote being taken, all voted yes, the Chairman declared the motion carried.

Portfolio reports were given.

An application for an Abatement of Taxes, Homestead Credit, for the 2018 & 2019 tax years was reviewed for Parcel #80125000.

An application for an Abatement of Taxes, Veteran's Credit, for the 2019 tax year was reviewed for Parcel #80739000.

Motion was made by Commissioner Klocke and seconded by Commissioner Hager to approve the applications.

On vote being taken, all voted yes, and the Chairman declared the motion carried.

Brent Keller, Wells County Road Foreman met with the Commissioners regarding various items. Road restrictions will be going on March 5, 2020. A concern was brought to the Foreman's attention regarding the condition of a small bridge on 57th Avenue NE, in Fairville Township.

Motion was made by Commissioner Buxa and second by Commissioner Klocke to have Wells County provide help to Fairville Township with removing the bridge on 57th Avenue NE, with the cost of any materials to be paid by the Township.

On vote with Buxa, Maxwell and Dockter voting aye, Hager and Klocke voting nay.

Motion carried.

Anne Ehni of the Herald Press entered the meeting at this time.

Also discussed was getting roads bladed the next two months. The road crew will start working ten (10) hour days, five days a week starting April 1 until May 31.

Mr. Keller presented prices on discs for the tractor the County is renting this summer.

Motion was made by Commissioner Klocke, second by Commissioner Maxwell to purchase a diamond shoulder disc for the tractor. Brent will go to South Dakota to pick this up.

On vote being taken, all voted yes, and the Chairman declared the motion carried.

Last item for the Road Foreman was the subject of a pay loader and if the County is ready to have it re bid.

Motion was made by Commissioner second by Commissioner to advertise for bids for a new pay loader.

On vote being taken, all voted yes, and the Chairman declared the motion carried.

Randi Suckut, Wells County HR Director met with the Commissioners. On April 16th, the Wells County employees will have presentation on Gratitude. This will be a mandatory meeting.

Wells County Sheriff Christopher Kluth met with the Commissioners regarding various things going on in his dept. There was discussion regarding Wells County providing policing for the City of Fessenden.

Tammy Roehrich, Wells County Emergency Manager then came into the meeting. Ms. Roehrich and Sheriff Kluth presented the results from a security assessment that was conducted on the Courthouse and the KTL Building last year and the recommendations that were made by Homeland Security. The Commissioners will review the recommendations and discuss them at the April meeting.

Motion was made by Commissioner Buxa, second by Commissioner Maxwell to have Don Ronsberg of Homeland Security come in and do a presentation for the County employees.

Shelly Svodba, representing the Harvey Beach Blast Committee, met with the Commissioners requesting permission to have this event again at Schroeder Memorial Park this summer.

Motion was made by Commissioner Hager, second by Commissioner Klocke to allow the Committee to have the event once again on the 4th of July, 2020 at Schroeder Memorial Park.

On vote being taken, all voted yes, and the Chairman declared the motion carried.

Janelle Pepple met with the Commissioners regarding repairs needed at the Festival Hall. The concrete is heaving due to the frost and the doors not latching properly. She will make some contacts to get the repairs done.

Karen Nordby, Harvey City Auditor and Ann Adams, Harvey Mayor, met with the Commissioners requesting that a polling place be opened in Harvey as well as Fessenden for the 2020 Election year.

Motion was made by Commissioner Buxa, second by Commissioner Hager to open a second polling place in Harvey for the 2020 Election season. This would be a second polling place for all of the County voters, this would not be a PRECINCT that is open. The Auditor will have to check with the Secretary of State's office to be sure that more voting equipment is available for another polling place to be open.

On vote being taken, with Buxa, Hager and Dockter voting aye and Maxwell, Klocke voting nay. Motion carried.

Jordan Pepple, Fessenden, met with the Commissioners. She is trying to start up a Girl Scouts Troop in Fessenden. She would like to use the KTL Building for the meetings and is asking if she can use it at no charge. The Commissioners agreed that Ms. Pepple would not be charged for using the KTL Building for the meetings as long as it was cleaned up after each meeting.

The following Fees and Receipts were approved and ordered filed:

Recorder		\$2,945.25
Clerk of Court		\$206.18
Sheriff		\$2,126.95
Misc. Receipts		\$24,335.25
Direct Deposit	Payroll, General	\$80,877.40
Direct Deposit	Payroll, 911	\$928.08
Direct Deposit	Payroll, County Agent	\$2,862.25
Direct Deposit	Payroll, Social Welfare	\$65,508.86
#30021	Payroll, Insurance	\$69,147.10
Direct Deposit	Payroll, Road	\$40,678.04
Direct Deposit	NDPERS, Retirement	\$27,631.37

GENERAL

WC Treas.	Phone	\$400.69
Convergint Tech.	Supp.	\$32.97
Verizon	Phone	\$48.01
NDTC	Phone	\$767.01
Otter Tail	Utilities	\$2,132.56
Otter Tail	Utilities	\$32.70
WC Treas.	Payroll Chgs.	\$16.00
Houchin Tax	1099 Prep.	\$104.00
GP Dir.	Plat Books	\$1,302.00
CB Syst.	Copier Maint.	\$236.92
WC Treas.	CH Maint.-Chairs	\$1,440.00
FU OII	Janitor Supp.	\$11.97
G & R Cont.	Boiler Maint.	\$246.15
Tracys Mkt.	Janitor Supp.	\$102.68
Share	Janitor Supp.	\$161.04
WC Treas.	Election Supp.	\$50.28
Keller's Bldg.	Election Cabinets	\$6,026.89
Herald Press	Legal Pub.	\$550.26
ND Assn. of Co.	D & A Testing	\$1,530.90
ND Assn. of Co.	WComp. Prem.	\$32,914.89
Fastenal Co.	Safety Supp.	\$59.98
NDACo	Computer Parts	\$1,129.34
Dell Mktg.	Comp. Program	\$265.24
Software Inn.	Tech. Annual Renew.	\$10,200.00
Fessenden City	Water & Garbage	\$147.83
Fessenden City	Water & Garbage	\$147.68
Central City H2O+	Water	\$200.00
RELX Inc.	Lexis Nexis Fees	\$64.00
Office Depot	Office Supp.	\$106.59
WC Treas.	Office Supp.	\$199.00
Tami Beckley	Transcripts	\$348.00
State Of ND	Office Supp.	\$50.00
Office Depot	Office Supp.	\$29.09
Andrew Marquart, Atty. At Law	Mental Health	\$198.00
Paul Murphy	Mental Health	\$707.13
WC Treas.	Witness Fee	\$7,405.46
WC Treas.	Travel	\$86.40
Jana Schimelfenig	Milge.	\$214.40
Jana Schimelfenig	Aflac overpayment	\$82.94
City of Bowman	Reg. Fees	\$79.00
WC Treas.	Office Supp.	\$296.19

WC Treas.	Travel	\$449.47
FU OII	Travel	\$499.60
Krahlers	Travel	\$210.57
Rosas Pizza	Grant Match	\$100.25
Security Plus	Grant Match	\$7,019.51
Tracys Mkt.	Grant Match	\$12.47
WC Treas.	Phone	\$99.37
NDTC	Phone	\$103.68
Otter Tail	Utilities	\$45.78
Terry Jesse	Dues/Reg Fees-VSO	\$110.00
Terry Jesse	Office Supp.-VSO	\$50.93
WC Treas.	SS Indirect - Postage	\$120.15
NDTC	SS Indirect - Phone	\$616.87
Dakota Central	SS Indirect - Phone	\$162.38
Otter Tail	SS Indirect - Utilities	\$158.77
NR Utili. Services	SS Indirect - Utilities	\$104.03
MDU	SS Indirect - Utilities	\$136.35
FU OII	SS Indirect - Vehicle Maint.	\$77.73
The Detail Guy	SS Indirect - Vehicle Detail	\$155.00
Bessette Motors	SS Indirect - Vehicle Maint.	\$61.69
4th Corp.	SS Indirect - Janitorail Service	\$140.00
Kim Johnson	SS Indirect - Snow Removal	\$300.00
Leaf	SS Indirect - Copier Lease	\$506.23
CB Syst.	SS Indirect - Copier Exp	\$114.50
NDACo	SS Indirect - IT Support	\$1,014.64
Janelle Pepple	Clean FH	\$250.00
FU OII	Fuel-FH	\$1,071.00
Faul Exc.	Fairgrounds Maint.	\$723.30
Otter Tail	Utilities	\$410.46
Fessenden City	Water & Garbage	\$156.58
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		\$85,105.50

911

NDTC	Data Base/Circuiting/Updates	\$156.34
Dak. Central	Data Base/Circuiting/Updates	\$300.24
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		\$456.58

JAIL & TRANS.

HACTC	Jail & Transp. Med.	\$1,748.09
HACTC	Jail & Transp. Prison Board	\$4,498.83
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		\$6,246.92

CO. AGENT

Leaf	Copier Lease & Maint.	\$243.00
WC Treas.	Office Supp.	\$47.57
WC Treas.	CA Phone	\$141.25
Lindsay Maddock	Phone Reimb.	\$60.00
Lindsay Maddock	Mileage	\$29.90
Otter Tail	Utilities	\$43.60
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		\$565.32

SOCIAL SERVICES

CenDak FU Co-op	Fuel/Foster Care	\$98.21
Patriot Fuels	Fuel/Foster Care	\$112.54
WC Treas.	USPS	\$13.55
WC Treas.	Fuel/Child Protect. Serv.	\$196.27
Patriot Fuels	Parent Aid/Fuel	\$87.18
WC Treas.	SS Membership	\$10.00
FU OII	Family Social Worker/Fuel	\$14.23
WC Treas.	Family Soc. Worker/Vital Records	\$15.00
WC Treas.	Family Soc. Worker/Safety Perm.	\$25.00
FU OII	Mixed Workloads/Fuel	\$35.09
Becky Anderson	Mixed Loads/Meals	\$38.50
WC Treas.	Mixed Workloads/Lodging/Hotels	\$86.40
FU OII	In Home Care/Fuel	\$140.34
Vicky Calheim	In Home Care - Travel/Mileage	\$93.96
Becky Dockter	In Home Care - Travel/Mileage	\$113.68
Jodi Helm	Inhome Care Spec./Misc.-Carwash	\$14.99
Transcript Pub.	Zone Admin Supp./Advert.	\$225.00
WC Treas.	Zone Admin Supp./Misc	\$103.60
Miller's Foods	Zone Admin Supp./Cleaning Supp.	\$17.37
Central City H20+	Zone Admin Supp./Misc-Water	\$234.75
ITD	Zone Admin Supp./IT Other	\$59.14
WC Treas.	Zone Admin Supp./Cell phone	\$285.68
WC Treas.	Zone Admin Supp./Office Materials	\$79.40
Jordan Pepple	Zone Admin Supp./Office Materials	\$7.21
NDACSSD	HS Zone Board/Dues/Reg.Fees	\$50.00
WC Treas.	HS Zone Board/Fuel	\$55.29
FU OII	HS Zone Board/Fuel	\$20.22
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		\$2,232.60

WEED CONTROL

Steve Eckart	Weed Officer	\$748.06
Donna Rau	WC Sec.	\$220.87

Steve Eckart	Dues/Reg. Fees	\$130.00
Steve Eckart	Travel	\$411.34
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		\$1,510.27

HWY TAX

Frank A Faul	Ins. Ded.	\$250.00
FU Oil	Fuel	\$7,362.74
Kotaco	Fuel	\$807.27
WC Treas.	Mach. Rep. & Supp.	\$695.57
Harvey Motor Service	Mach. Rep. & Supp.	\$119.27
Auto Value	Mach. Rep. & Supp.	\$29.98
Krahlers	Mach. Rep. & Supp.	\$56.50
Patzer Repair	Mach. Rep. & Supp.	\$660.60
Gooseneck Imp.	Mach. Rep. & Supp.	\$21.00
NAPA	Mach. Rep. & Supp.	\$533.29
Swanston Equip.	Mach. Rep. & Supp.	\$274.38
Dales Rad. & Repair	Mach. Rep. & Supp.	\$759.00
Lemer's	Supp.	\$135.86
TSC	Supp.	\$975.87
Newman Signs	Signs	\$482.70
High Plains Equip.	Supp.	\$573.41
Praxair	Supp.	\$37.20
Farm & Family	Supp.	\$34.99
NDTC	Phone	\$144.30
Dakota Central	Phone	\$200.00
Shawn Marcotte	MIge.	\$28.75
Doug Mertz	MIge.	\$33.35
Otter Tail	Utilities-	\$393.16
Verendrye Electric	Utilities	\$210.85
NP Elec.	Utilities	\$448.56
Weigelt Ref.	Cathay Shed Maint.	\$671.83
Harvey City	Water & Garbage	\$59.70
Fessenden City	Water & Garbage	\$145.93
Sykeston City	Water & Sewer	\$100.00
BW Electric	Shop Maint.	\$75.00
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		\$16,321.06

PRESESRVATION

Carrie Krause	Travel	\$742.29
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ND 24-7

WC Treas.	24-7 Supp.	\$161.54
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Office of Atty. Gen.	Scram Fees	\$290.00
Redwood Tox.	Sheriff Screenings	\$335.46
PharmChem, Inc.	Sweat Patch Analysis	\$1,485.50
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		\$2,272.50

CO. AGENCY

WC Treas.	Office Supp.	\$297.25
Human Dev. & Family Serv.	Office Supp.	\$765.00
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		\$1,062.25
		\$116,515.29

On motion, the meeting was adjourned.

ATTEST: _____ APPROVED: _____
 Julie Krosbakken, Wells County Auditor Dennis Dockter, Chairman