

Wells County Commissioner's Meeting Minutes April 4, 2023

The April meeting was called to order by Chairman Buxa at 8:30 AM. Present at the meeting were Dennis Dockter, Leon Klocke, Bryan Lault, Danny Maxwell, and Daniel Stutlien.

Compensation for the WC Supt. of School position and retiring employee recognition were added to the agenda.

Under the consent agenda:

LK (*M*), DD (*S*) to approve the minutes from the March Meeting. Unanimously carried.

DD (*M*), DM (*S*) to approve the minutes from the March Special Meeting on 3/17/23. Unanimously carried.

Employee timesheets were reviewed by the commissioners.

DM (*M*), DD (*S*) to approve the bills as presented. Unanimously carried. DD (*M*), LK (*S*) to approve the Nexus Planning bill for \$8,000. Unanimously carried. DD (*M*), BL (*S*) to approve a Butler bill for \$16,600. Unanimously carried.

LK (*M*), DM (*S*) to approve Laura Muscha, Treasurer, and Daniel Stutlien, Auditor, to purchase CD's on behalf of WC. Unanimously carried.

The current WC Balance Sheet was reviewed.

Correspondence was shared from WC Extension, FEMA, and North Central Trail Assn.

Commission Portfolios were reviewed and discussed.

Alex and Richard Lies, Fairville Township, addressed the Commission regarding a township road they would like closed due to safety concerns. According to Lies, the WC Road Foreman stated they could not close the road. The Commission stated it is a township road and, thus, a township matter to close the road provided good cause exists. Fairville Township also issued a written complaint directed towards the WC Road Foreman regarding the handling of this situation. The Commission discussed and reviewed the complaint to the extent possible at this time.

Chris Kluth, WC Sheriff, briefed the Commissioners on new radio installations and other department matters.

Bids were opened for new motor graders for WC. A bid was received from Butler Equipment for a '24 Cat Model 160-15A for \$481,200, less a possible trade of two different units, both 2018 Cat 160-M3's, one at \$220,000, and the other at \$226,000. A bid was received from RDO Equipment for a '23 John Deere 872G for \$449,450, less a possible trade of two different units, both 2018 Cat 160-M3's, one at \$237,500, and the other at \$240,000. LK (*M*), BL (*S*) to approve the purchase of two Cat machines and trade one machine and keep the other as a spare. Unanimously carried.

Brent Keller, WC Road Foreman, met with the Commission to discuss matters of his department. Road restrictions will be going on/around April 12-14. The department is ready for the impending blizzard and is prepared to shift to flood mitigation in the near future. Joe Richter,

Troy Hafner & Arlan Bachmeier joined Keller to discuss a matter of a water crossing in Sykeston Township. The Commission referred the matter to the Water Board as they will need to be consulted as this is a drain area.

Tammy Roehrich and Larry Skiftun of the Water Board, along with Jennifer Malloy of Apex Engineering met with the WC Commission to discuss the Harvey Dam project. Also present were Arnie Selzler, Shelley Svaboda, and Chad Reimche. The dam does not meet current standards. The engineer explained the process of upgrade along with Q & A with the engineer by those present. A reservoir dredging alternative to a dam project was also discussed.

BL (M), DD (S) to approve a potential flood declaration to mitigate events in WC this spring. Unanimously carried.

An estimate from Opdahl Concrete to prep, joint fill and patch, strip, and re-coat the Festival Hall floor was reviewed and discussed. It was the consensus of the Commission to table this item until a later date.

KTL plumbing was discussed. The project from the street into the building will be completed when work is allowed this spring.

The next Six-County Meeting will be held in McIntosh County Tuesday, June 13th, at 10:00 AM.

The next WC Departments' Meetings are slated for Thursday, April 20th, at 8:30 AM.

The Commission reviewed the RFP created by the WC Auditor for preliminary and design engineering for the replacement of three bridges in WC in 2025. DD (M), BL (S) to approve the RFP as written and submit it to the ND DOT for bidding. Unanimously carried.

The Commission discussed compensation for the WC Supt. of Schools position held temporarily by Warren Strand. DD (M), DM (S) to compensate Strand \$300 for his service. Unanimously carried.

The Commission discussed recognition of retiring WC employees. The Commission will invest in items to commemorate recent retirees and continue to do so going forward.

The regular May WC Commission meeting will be May 4, 2023 at 8:30 AM. There being no further business, the meeting was adjourned at 12:35 PM.

The following Fees and Receipts were approved and ordered filed:

Clerk of Court	\$	90.00
Recorder	\$	0.00
Sheriff	\$	929.50
Misc.	\$	30,716.58

On motion, the following bills were ordered paid: (*Gross wages, when listed*)

#Direct Deposit	Payroll, General (1000)	\$	97,096.79
#Direct Deposit	Payroll, Road (2001)	\$	62,964.91
#Direct Deposit	Payroll, 911 (2003)	\$	1,053.17
#Direct Deposit	Payroll, County Agent (2005)	\$	3,392.83
#Direct Deposit	Payroll, Social Welfare (2007)	\$	54,345.04
#ACH BC/BS	Insurance	\$	63,058.51
#ACH NDPERS	Retirement	\$	29,333.74

23-Apr General

Wells County Treasurer	\$44.45	Central Supplies
ODP Business Solutions, LLC	\$137.77	Central Supplies
Dakota Mailing	\$102.26	Postage Meter Ink
Wells County Treasurer	\$344.14	Telephone
Verizon	\$40.01	Sheriff's phone
NDTC	\$764.28	Telephone
Fessenden City	\$348.40	Countywide Utilities
Central City H2O+	\$90.00	Countywide Utilities
Otter Tail	\$2,493.70	Countywide Utilities
Wells County Treasurer	\$25.80	Bank Charges
Wells County Treasurer	\$34.16	Janitor Supplies
Weigelt Refrigeration	\$344.30	CH Maintenance
BW Electric	\$196.46	Courthouse Maintenance
Mid-Dakota Lumber	\$141.71	Courthouse Maintenance
Arrow Service Team	\$4,420.38	Courthouse Maintenance
Farmers Union Oil-Fessenden	\$50.45	Courthouse & KTL Maintenance
TJ Plumbing	\$345.00	KTL Maintenance
Foster County Independent	\$56.94	Legal Publications
		ND Insurance Reserve Fund-
First International Insurance	\$3,037.00	Boiler
ND Assn. of Counties	\$33,929.73	Workers Comp.
Wells County Treasurer	\$39.50	Technology
Software Innovations	\$845.00	Technology
Tyler Technologies	\$306.21	Technology
NDACo Resources Group	\$3,900.00	Technology
HP INC.	\$2,715.76	Technology
ITD	\$1,395.90	Technology
NDTC	\$121.45	Technology
Central Business Systems	\$2,167.94	Technology
ND County Auditors Association	\$100.00	Dues/Registration Fees
Rebecca Flanders	\$2,302.40	Salary - Asst. States Attorney
ND States Atty. Association	\$300.00	Dues/Registration Fees
RELX Inc.	\$67.00	Lexis Nexis Fees
Carrie Krause	\$250.00	Recorder Health Ins.
Wells County Treasurer	\$88.20	Travel/Mileage
Carrie Krause	\$580.45	Travel/Mileage
Wells County Treasurer	\$88.26	TD/Registration Fees
NDAAO	\$530.00	Dues/Registration Fees
NDPOA	\$40.00	Dues/Registration Fees
Wells County Treasurer	\$1,186.87	Travel/Mileage/Veh.Maint.
Jamestown Communications	\$28,937.80	Travel/Mileage/Veh.Maint.
Farmers Union Oil-Fessenden	\$940.50	Travel/Mileage/Veh.Maint.
Kotaco Fuel & Propane	\$203.00	Travel/Mileage/Veh.Maint.
Wells County Treasurer	\$875.36	DES Grant

Wells County Treasurer	\$126.31	Telephone
NDTC	\$107.69	Telephone
Otter Tail	\$56.32	Utilities
ODP Business Solutions, LLC	\$291.43	Ink/Maint. Contracts
Wells County Treasurer	\$18.90	SS Indirect - Postage
Dakota Central	\$204.74	SS Indirect - Telephone
NDTC	\$560.01	SS Indirect - Telephone
New Rockford Utility Services	\$90.60	SS Indirect - Utilities
Montana-Dakota Utilities Co.	\$215.20	SS Indirect - Utilities
Otter Tail	\$216.59	SS Indirect - Utilities
Bessette Motors, Inc.	\$70.20	SS Indirect - Vehicle Maint.
4th Corporation	\$140.00	SS Indirect - KTL Maintenance
Leaf	\$719.40	SS Indirect - Copier Exp/Supplies
Central Business Systems	\$263.95	SS Indirect - Copier Exp/Supplies
NDACo Resources Group	\$1,015.00	SS Indirect - IT Support
Janelle Pepple	\$500.00	Festival Hall/Fair-Cleaning
Mid-Dakota Lumber	\$4,283.86	Festival Hall/Fair-Maint.
Farmers Union Oil-Fessenden	\$1,163.50	Fuel
Fessenden City	\$333.12	Festival Hall/Fair Utilities
Otter Tail	\$926.37	Festival Hall/Fair Utilities
D & G Construction	\$1,825.00	Repairs/Maintenance-FH
Weigelt Refrigeration	\$115.32	Repairs/Maintenance-FH
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	\$108,172.05	

911

Dakota Central	\$295.74	Data Base/Circuiting/Updates
NDTC	\$156.34	Data Base/Circuiting/Updates
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	\$452.08	

Jail & Trans.

HACTC	\$2,002.00	Jail & Transport Prison Board
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County Agent

Leaf	\$235.91	Copier Lease & Maint.
Wells County Treasurer	\$28.55	Office Supplies
Wells County Treasurer	\$120.17	Telephone
Hannah Peterson	\$726.70	Travel/Mileage
Otter Tail	\$53.63	Utilities
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	\$1,164.96	

Social Services

Wells County Treasurer	\$453.56	Telephone
Wells County Treasurer	\$135.10	Fuel/Foster Care
CenDak Cooperative-New Rockford	\$134.16	Fuel/Foster Care
Alicia Lamm	\$13.22	Meals/Foster Care
Wells County Treasurer	\$155.06	Fuel/Child Protect. Serv.

Farmers Union Oil-Fessenden	\$126.35	Family Social Worker/Fuel
Wells County Treasurer	\$50.00	Mixed Workloads/Safety Perm
Patriot Fuels	\$99.26	In Home Care/Fuel
Farmers Union Oil-Fessenden	\$148.71	In Home Care/Fuel
Alison Nybo	\$193.51	Admin Support-Health Ins.
Herald Press	\$170.40	Zone Admin Support/Advert.
Foster County Independent	\$244.30	Zone Admin Support/Advert.
Julie St. Germaine	\$218.77	Admin Support-Travel/Mileage
ITD	\$56.35	Zone Admin Support/IT Other
		Zone Admin Supp./Office
Wells County Treasurer	\$37.43	Materials
		Zone Admin Supp./Office
Dakota Central	\$100.00	Materials
Wells County Treasurer	\$176.40	Admin Support/Lodging/Hotels
Central City H20+	\$123.50	Water
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	\$2,636.08	

Weed Control

Kelly Muscha	\$176.68	Salary - Board Meeting
Danny Maxwell	\$136.73	Salary - Board Meeting
Kyle Alfstad	\$130.41	Salary - Board Meeting
Dale Schmitz	\$182.30	Salary - Board Meeting
Donna Rau	\$220.87	Salary - Employee
Transcript Publishing	\$52.00	Advertising
Foster County Independent	\$78.00	Advertising
Kelly Muscha	\$104.80	Travel/Mileage
Danny Maxwell	\$23.58	Travel/Mileage
Kyle Alfstad	\$106.11	Travel/Mileage
Dale Schmitz	\$31.44	Travel/Mileage
US Treasury	\$406.38	WC/Withholding
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	\$1,649.30	

Hwy Tax

NDLTAP-UGPTI	\$50.00	Dues/Registration Fees
Farmers Union Oil-Fessenden	\$22,931.73	Fuel
Kotaco Fuel & Propane	\$7,499.53	Fuel
Harvey Oil Co.	\$14,771.50	Fuel
Gooseneck Implement	\$334.39	Machinery Repairs & Supplies
High Plains Equipment	\$65.50	Machinery Repairs & Supplies
Patzer Truck Repair	\$141.20	Machinery Repairs & Supplies
Power Plan	\$1,294.86	Machinery Repairs & Supplies
Dales Radiator & Repair	\$86.00	Machinery Repairs & Supplies
Butler Machinery	\$19,888.80	Machinery Repairs & Supplies
TSC	\$209.73	Supplies
Mid-Dakota Lumber	\$191.19	Supplies
Tracys Market	\$25.40	Supplies
Kotaco Fuel & Propane	\$467.50	Supplies

Linde Gas & Equipment	\$93.60	Supplies
NDTC	\$144.95	Telephone
Wells County Treasurer	\$227.18	Travel/Mileage
Gary Kaul	\$20.96	Travel/Mileage
Doug Mertz	\$49.78	Travel/Mileage
Harvey City	\$59.70	Utilities
Fessenden City	\$175.60	Utilities
Northern Plains Electric	\$428.65	Utilities
Otter Tail	\$590.21	Utilities
Sykeston City	\$48.50	Utilities
Central Plains Water	\$500.00	Utilities
NDDOT	\$3,297.59	Road Work
	<u>\$73,594.05</u>	

Preservation

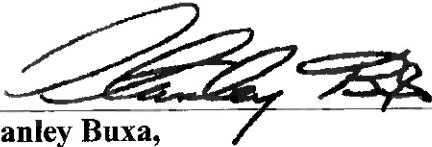
ND County Recorders Association	\$200.00	Dues/Registration Fees
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24-7

Office Of Attorney General	\$155.00	Scram Fees
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\$190,025.52

Attest:



Stanley Buxa,
Wells County Commission Chairman



Daniel W. Stutlien,
Wells County Auditor