

Wells County Commissioner's Meeting Minutes February 7, 2023

The February meeting was called to order by Chairman Buxa at 8:30 AM. Present at the meeting were Stan Buxa, Leon Klocke (*telephonic*), Bryan Lutt, Danny Maxwell, Daniel Stutlien, and Neil Nelson of the Herald-Press. Absent: Dennis Dockter.

Under the consent agenda:

LK (*M*), DM (*S*) to approve the minutes from the January Meeting. Unanimously carried.

Employee timesheets were reviewed by the commissioners.

BL (*M*), DM (*S*) to approve the bills as presented. Unanimously carried.

BL (*M*), DM (*S*) to approve Laura Muscha, Treasurer, and Daniel Stutlien, Auditor, to purchase CD's on behalf of WC. Unanimously carried.

The current WC Balance Sheet was discussed.

Correspondence from Arrow Service for mitigation efforts in the KTL, Courthouse basement, and Festival Hall was shared. WC received a Court Facilities Improvement Grant to replace windows. The G&R Controls Maintenance Report was shared. A professional development opportunity for Commissioners on the "*Role of the Commissioner*" was presented. The Prairie Dog funds for Townships was distributed with each WC Township set to receive \$9,160.53. Finally, the WC NDSU Extension Quarterly Report was shared.

Pledged Securities were reviewed by the Commission. BL (*M*), DM (*S*) to recognize the securities presented as sufficient to cover WC's assets. Unanimously carried.

Commission Portfolios were reviewed and discussed.

Albert Krueger met with the Commissioners to discuss a property theft case reported from his business. His concern is that no one is responding to him in either the Sheriff's Office or the States Attorney's Office. The portfolio holder will discuss this with each respective department.

Janelle Peple met with the Commissioners to discuss prospective Festival Hall renovations. DM (*M*), LK (*S*) to approve cabinetry replacement materials and installation labor in the kitchen area. Unanimously carried.

Tammy Roehrich, WC DES, met with the Commission to share info on a flood plain permit. Roehrich also addressed her office and the grants received for the City of Harvey, Multi-Hazard Mitigation for Eddy-Wells, Homeland Security, Emergency Preparedness, and EMPG. In all, these represent \$260,000+ in grant funding coming into WC. Roehrich also updated the Commission on additional prospective grants her office is working on. WC will be included in the federal snow disaster funding from Nov. '22.

Brent Keller, WC Road Foreman, addressed the Commission. Keller shared info regarding the Cathay School and asbestos removal. Also discussed was subcontracting snow mitigation efforts and the costs associated with this. Keller discussed issues with one of the county's motor graders that has been repeatedly broken down for the last two months.

Warren Strand, WC JDA, met with the Commission to discuss the WC Job Development Authority and shared the current financials of the organization.

Dale Schmitz and Kelly Muscha, members of the WC Weed Board, met with the Commission to discuss both the financials and the challenges of the Weed Board.

Kathleen Murray, WC States Attorney, met with the Commission to discuss a patron's concern of a lack of communication regarding ongoing investigations and cases and following-up with victims of crime. Also discussed was the land annexation petition that has been before the county for more than a year. Specifics of resolving this matter were requested from the States Attorney.

Kip Kovar and Scott Mehring of Garrison Diversion were on-hand to meet with the Commission regarding construction of the RRV Water Supply Project that will be under construction in a portion (*3 miles in Bilodeau Township*) of WC in 2024. Items that need to be prepared are road maintenance agreements including haul roads, impacts, dust control, blading of roads, and restoration of roads following construction. Meetings will be held with applicable township officials.

Regarding appointments: DM (*M*), LK (*S*) to appoint Brittany Long to the Wells County District Health Unit Board. Unanimously carried. LK (*M*), DM (*S*) to re-appoint Stan Buxa to the Wells County School District Reorganization Committee. Unanimously carried. LK (*M*), DM (*S*) to re-appoint Robert Nelson to the Wells County School District Reorganization Committee. Unanimously carried.

The Commission discussed the Wells County Federal Aid Road Fund, which is no longer relevant as WC voters moved this fund into the Road Fund. DM (*M*), BL (*S*) to transfer \$1,605,156.52 from the General Fund to the Federal Aid Road Fund to bring it back to \$0. Unanimously carried.

The Commission was apprised of the bills for Cathay City Services going back to 2015. Those bills have been paid and are paid monthly going forward.

The next Six-County Meeting will be held in Logan County Tuesday, March 14th, at 10:00 AM.

The next WC Departments' Meetings are slated for Thursday, February 16th, at 9:30 AM.

The Commission received a raffle permit form the Fessenden Fire Dept. BL (*M*), DM (*S*) to approve the permit. Unanimously carried.

The Commission discussed the proposed Clerk of Court's Office transfer to the State. BL (*M*), LK (*S*) to approve a resolution stating the County's disapproval of this proposal. Unanimously carried.

The Commission discussed the custodial/maintenance position for WC properties that will be vacated at the end of March. The consensus of the Commission is to advertise for a fulltime custodial/maintenance position for WC properties.

The Commission viewed a letter of resignation from Spencer Volk, WC Sherriff's Deputy, effective 1/27/23.

When the Wells County shop in Harvey was constructed, it was completed with the capacity for floor heat, but no boiler was installed. It is the consensus to get estimates for purchasing and installing a boiler.

The vacant WC Supt. of Schools position was discussed. BL (M), DM (S) to appoint Warren Strand to the position. Unanimously carried.

The Wells County Township Supervisors' luncheon meeting will be held at Festival Hall Monday, February 27th, at 10:00 AM.

The regular March WC Commission meeting will be March 7, 2023 at 8:30 AM. There being no further business, the meeting was adjourned at 12:05 PM.

The following Fees and Receipts were approved and ordered filed:

Clerk of Court	\$	145.00
Recorder	\$	3,365.10
Sheriff	\$	1,346.00
Misc.		\$2,389,004.65

On motion, the following bills were ordered paid: (*Gross wages, when listed*)

#Direct Deposit	Payroll, General (1000)	\$	95,534.20
#Direct Deposit	Payroll, Road (2001)	\$	46,039.51
#Direct Deposit	Payroll, 911 (2003)	\$	1,053.17
#Direct Deposit	Payroll, County Agent (2005)	\$	3,392.83
#Direct Deposit	Payroll, Social Welfare (2007)	\$	56,960.22
#ACH BC/BS	Insurance	\$	63,058.51
#ACH NDPERS	Retirement	\$	29,952.65

FEB.

2023

GENERAL

Wells County Treasurer	\$431.82	Central Supplies
Herald Press	\$459.65	Central Supplies
ODP Business Solutions, LLC	\$126.16	Central Supplies
Wells County Treasurer	\$14.37	Postage
Pitney Bowes	\$144.00	Postage Meter Rent
Wells County Treasurer	\$344.14	Telephone
Verizon	\$135.46	Telephone
FU Oil-Fessenden	\$32.99	Janitor Supplies
FU Oil-Fessenden	\$1,360.40	FH-Propane
FU Oil-Fessenden	\$227.64	Sheriff Travel
NDTC	\$762.17	Telephone
Otter Tail	\$2,735.61	Countywide Utilities
Fessenden City	\$332.48	Countywide Utilities
Tracy's Market	\$10.20	Janitor Supplies
Wells County Treasurer	\$26.50	Bank Charges
NACO	\$450.00	Co. Dues
Houchin Tax Service	\$75.00	1099 Prep
Central Dakota 6-County Organization	\$180.00	County Dues
Wells County Treasurer	\$39.40	Courthouse & KTL Maintenance
Mid-Dakota Lumber	\$15.99	Courthouse & KTL Maintenance
G & R Controls, Inc.	\$699.55	CH Maint.

Herald Press	\$337.00	Legal Publications
ND Assn. of Counties	\$705.60	D & A Yearly
ND Assn. of Counties	\$400.00	Special Operations
NDTC	\$1,777.39	Safety Supplies-Panic Buttons
Wells County Treasurer	\$14.99	Technology
Sidwell Company	\$6,031.97	Technology
Softchoice	\$397.52	Technology
NDACo Resources Group	\$4,237.98	Technology
NDTC	\$121.50	Technology
ITD	\$1,193.95	Technology-Monthly
Software Innovations	\$850.00	Technology
Software Innovations	\$11,800.00	Technology-Support
Vanguard Appraisals	\$7,250.00	Technology
SMP Health St. Aloisius	\$51.50	D & A Testing
Central City H2O+	\$45.00	CH Water
Travis Roller	\$25.00	Witness Fees, Tmt. Attend. Care
Rebecca Roller	\$25.00	Witness Fees, Tmt. Attend. Care
Kaycee Gingerich	\$73.81	Witness Fees, Tmt. Attend. Care
Kirk Laber	\$77.18	Witness Fees, Tmt. Attend. Care
ND County Treasurers Association	\$100.00	Dues/Registration Fees
RELX Inc.	\$67.00	Lexis Nexis Fees
ND County Recorders Association	\$200.00	Dues/Registration Fees
ND Assn. of Counties	\$15.00	Marriage Licenses
Andrew Marquart	\$288.00	Mental Health
ND Clerks Association	\$100.00	Dues/Registration Fees
Jana Mogren	\$23.58	Travel/Mileage
Wells County Treasurer	\$100.00	Dues/Registration Fees
ND State Radio	\$120.00	Maintenance - State Radio
Wells County Treasurer	\$1,423.99	Travel/Mileage/Veh.Maint.
NW Tire Inc.	\$680.48	Travel/Mileage/Veh.Maint.
Kotaco Fuel & Propane	\$396.43	Travel/Mileage/Veh.Maint.
Wells County Treasurer	\$299.80	Uniforms
Uniform Center	\$64.99	Uniforms
Lautt's Auto Body & Towing	\$213.35	Vehicles towing
Hertz Funeral Homes, Inc.	\$700.00	Travel/Mileage
Charles D Nyhus, MD	\$1,500.00	Viewal
Wells County Treasurer	\$126.31	Telephone
NDTC	\$110.47	Telephone
Tammy Roehrich	\$26.20	Travel/Mileage
Otter Tail	\$56.77	Utilities
ND Assn. of County and Tribal VSO	\$170.00	Dues/Registration Fees
Wells County Treasurer	\$369.15	SS Indirect - Postage
NDTC	\$580.12	SS Indirect - Telephone
Dakota Central	\$192.50	SS Indirect - Telephone
Otter Tail	\$221.36	SS Indirect - Utilities

Montana-Dakota Utilities Co.	\$251.86	SS Indirect - Utilities
New Rockford Utility Services	\$85.83	SS Indirect - Utilities
Bessette Motors, Inc.	\$82.16	SS Indirect - Vehicle Maint.
4th Corporation	\$140.00	SS Indirect - KTL Maintenance
Leaf	\$365.70	SS Indirect - Copier Exp/Supplies
Office Depot Business Account	\$93.98	SS Indirect - Copier Exp/Supplies
NDACo Resources Group	\$1,015.00	SS Indirect - IT Support
Wells County Treasurer	\$78.90	SS Indirect - Postage Meter Rent
Janelle Pepple	\$250.00	Festival Hall/Fair cleaning
Wells County Treasurer	\$201.74	Festival Hall/Fair Supplies
Otter Tail	\$844.98	Festival Hall/Fair Utilities
Fessenden City	\$324.80	Festival Hall/Fair Utilities
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	\$55,899.37	

ROAD

Frank A Faul	\$208.41	Road Crew Health Ins
Weigelt Refrigeration	\$847.70	Building Upkeep
Central Dakota Family Physicians	\$140.00	DOT Physical
TJ Plumbing	\$158.00	Building Upkeep
NDDOT	\$2,399.99	Culverts & Bridges
Dakota Central	\$200.00	Phone
NDLTAP-UGPTI	\$25.00	Dues/Registration Fees
Wold Engineering	\$6,440.68	Engineering Services
Harvey Oil Co.	\$9,048.88	Fuel
FU Oil-Fessenden	\$12,520.43	Fuel
Power Plan	\$1,404.67	Machinery Repairs & Supplies
NAPA-Carrington	\$146.92	Machinery Repairs & Supplies
Central Dakota Enterprises, Inc.	\$137.80	Machinery Repairs & Supplies
Wells County Treasurer	\$2,363.95	Machinery Repairs & Supplies
Meehan Machine	\$75.80	Machinery Repairs & Supplies
Dales Radiator & Repair	\$203.00	Machinery Repairs & Supplies
Schimelfenig Construction	\$20,925.00	Snow Removal
Patzer Truck Repair	\$1,029.41	Machinery Repairs & Supplies
NAPA-Harvey	\$366.64	Machinery Repairs & Supplies
Rick's Wholesale Tire, Inc.	\$36.00	Machinery Repairs & Supplies
Gooseneck Implement	\$901.52	Machinery Repairs & Supplies
Butler Machinery	\$3,638.49	Machinery Repairs & Supplies
Auto Value Carrington	\$161.96	Supplies
Lemer's ACE & Rental	\$62.98	Supplies
Wells County Treasurer	\$51.81	Supplies
TSC	\$224.51	Supplies
Linde Gas & Equipment	\$85.44	Supplies
Farm & Family	\$100.31	Supplies
NDTC	\$144.97	Telephone
Wells County Treasurer	\$58.27	Travel/Mileage
Otter Tail	\$613.02	Utilities

Central Plains Water	\$500.00	Utilities
Fessenden City	\$175.40	Utilities
Sykeston City	\$48.50	Utilities
Double M Sanitation	\$173.00	Utilities
Northern Plains Electric	\$1,009.17	Utilities
Verendrye Electric	\$204.66	Utilities
Harvey City	\$59.70	Utilities
Cathay City	\$7,290.00	Utilities
ND Assn. of Counties	\$63.00	Road-D & A
Metropolitan Compounds, Inc.	\$2,700.60	Road Materials
Susag Sand & Gravel	\$960.00	Hauling-Truck
SMP Health St. Aloisius	\$306.00	Drug testing-employee
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	\$78,211.59	

911

ND State Radio	\$19,290.24	Data Base/Circuiting/Updates
NDTC	\$156.34	Data Base/Circuiting/Updates
Dakota Central	\$600.48	Data Base/Circuiting/Updates
ND 911 Association	\$25.00	Dues/Registration Fees
Janelle Pepple	\$370.34	Travel/Mileage
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	\$20,442.40	

JAIL & TRANSP.

HACTC	\$906.54	Jail & Transport Medication
HACTC	\$2,310.00	Jail & Transport Prison Board
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	\$3,216.54	

CO. AGENT

Leaf	\$235.91	Copier Lease & Maint.
Wells County Treasurer	\$100.00	Dues/Registration Fees
Wells County Treasurer	\$119.53	Telephone
Hannah Peterson	\$254.14	Travel/Mileage
Otter Tail	\$54.06	Utilities
NDSU-Ag Budget Office	\$5,774.92	Share of County Agent
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	\$6,538.56	

SOCIAL SERVICES

CenDak Cooperative-New Rockford	\$78.01	Fuel/Foster Care
Alicia Lamm	\$165.00	Mileage/Foster Care
Wells County Treasurer	\$70.69	Fuel/Child Protect. Serv.
Farmers Union Oil-Fessenden	\$28.24	Fuel/Child Protect. Serv.
Megan Olson	\$49.13	Family SW-Travel/Mileage
Wells County Treasurer	\$37.62	Mixed Workloads/Fuel
Wells County Treasurer	\$100.00	Mixed Workloads/Safety Perm
South Central Adult Services	\$24.00	Mixed Workloads/Safety Perm
Patriot Fuels	\$123.22	In Home Care/Fuel
Farmers Union Oil-Fessenden	\$80.24	In Home Care/Fuel

Wells County Treasurer	\$12.84	Fuel
Farmers Union Oil-Fessenden	\$37.64	Fuel
Julie St. Germaine	\$227.94	Admin Support-Travel/Mileage
ITD	\$56.35	Zone Admin Support/IT Other
Wells County Treasurer	\$475.55	Zone Admin Support/Cell phone
		Zone Admin Supp./Office
Wells County Treasurer	\$296.75	Materials
		Zone Admin Supp./Office
Duchscherer Supply	\$29.91	Materials
		Zone Admin Supp./Office
Tracys Market	\$29.39	Materials
		Zone Admin Supp./Office
Farmers Union Oil-Fessenden	\$45.43	Materials
		Zone Admin Supp./Office
Megan Olson	\$10.99	Materials
Wells County Treasurer	\$176.40	Admin Support/Lodging/Hotels
Wells County Treasurer	\$45.00	Subscriptions & Memberships
Central City H2O+	\$36.75	Water
	<u>\$2,237.09</u>	

WEED CONTROL

Donna Rau	\$220.87	Salary - Employee
Delger Township	\$500.00	Chemical Spraying
ND Weed Control Association	\$275.00	Dues/Registration Fees
Houchin Tax Service	\$275.00	Professional Services
	<u>\$1,270.87</u>	

ARPA Grant

Harvey City	\$20,000.00	ARPA Reimb.
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24-7

Office Of Attorney General	\$210.00	Scram Fees-ND 24-7
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\$188,026.42

Approved:


 Stanley Buxa,
 Wells County Commission Chairman

Attest:


 Daniel W. Stutlien,
 Wells County Auditor