

Wells County Commissioner's Meeting Minutes January 5, 2023

The January meeting was called to order by Chairman Buxa at 8:00 AM. Present at the meeting were Stan Buxa, Dennis Dockter, Leon Klocke, Bryan Lutt, Danny Maxwell, Daniel Stutlien, Neil Nelson of the Herald-Press, and John Parsons of Countdown Radio.

Under the consent agenda:

LK (*M*), DM (*S*) to approve the minutes from the December Meeting. Unanimously carried.

Employee timesheets were reviewed by the commissioners.

BL (*M*), DM (*S*) to approve the bills as presented. Unanimously carried.

DD (*M*), BL (*S*) to approve Laura Muscha, Treasurer, and Daniel Stutlien, Auditor, to jointly open, close, and sign for WC bank CD's and investments on behalf of WC. Unanimously carried.

The current WC Balance Sheet was discussed.

Correspondence from NDIRF was shared regarding insurance coverage changes.

Commission Portfolios were reviewed and discussed. The Auditor was directed to request quarterly financials from the following: Health District, JDA, Soil Conservation, Water Board, and Weed Board.

BL (*M*), DD (*S*) to accept Daniel Stutlien's verbal request to resign as WC Supt. of Schools. Unanimously carried. It was the consensus of the Commission to direct Stutlien to author a letter to local legislators to address areas of the NDCC to rid antiquated language and interpretations regarding County Auditor and County Supt. of School positions being held jointly.

Jana Mogren, WC Tax Director, addressed the Commission regarding 2023 ag land values. LK (*M*), DM (*S*) to increase ag land valuations by 3% for 2023. Unanimously carried. Mogren also discussed property assessment techniques and tools for developing greater accuracy in assessments. DD (*M*), DM (*S*) to approve the purchase of the Comp Search software. Unanimously carried. DD (*M*), LK (*S*) to approve Mogren's hiring of a part-time employee for property data collection. Unanimously carried.

Tammy Roehrich, WC DES, met with the Commission to share info on. DD (*M*), BI (*S*) to approve the submission of an Emergency Snow Disaster Declaration for WC for the snow events of Nov. & Dec. '22. Unanimously carried. Also discussed was the generator capacity of county facilities in light of the recent multi-hour power outage. Commissioner Klocke was directed to investigate options.

Brent Keller, WC Road Foreman, addressed the Commission on the status of equipment and breakdowns. Also addressed was snow removal for city entities in the county. A request was issued to haul snow to the race track area of the fairgrounds. The Commissioners are fine with the request, but will forward it to the Fair Board for final approval. Also addressed was emergency services accessing areas during snow events when roads are blocked.

WC Sheriff, Chris Kluth, met with the Commission and discussed the department's annual service request data. City contracts for police services through the WC Sheriff's office were

submitted for signatures. Kluth also shared info regarding the current status of department vehicles.

Also discussed was coverage for the City of Harvey due to their diminished department.

Kip Ehni, WC Maintenance Dept., addressed the Commission to verbally request retirement after 31 years effective 3/31/23. DM (M), BL (S) to approve the resignation with thanks and a payout of unused vacation leave in the 3/31 payroll. Unanimously carried.

The next Six-County Meeting will be held in Steele Tuesday, January 10th, at 10:00 AM.

The next WC Departments' Meetings are slated for Thursday, January 5th, at 12:30 PM, and Thursday, January 19th, at 9:00 AM.

The South Central Dakota Regional Council JPA was discussed. DM (M), DD (S) to continue WC's membership in the organization. Unanimously carried.

The Commission discussed the bill(s) received for Cathay City Services going back to 2015. Brent Keller, WC Road Foreman, discussed the history of Cathay City Services offsetting snow removal service provided the county. Keller and one of the Commissioners were directed to attend the next Cathay City Council meeting.

The Commission discussed zoning rules and regulations in WC and the impact potential requests could have.

The regular February WC Commission meeting will be February 7, 2023 at 8:30 AM. There being no further business, the meeting was adjourned at 10:35 PM.

The following Fees and Receipts were approved and ordered filed:

Clerk of Court	\$	215.00
Recorder	\$	3,752.10
Sheriff	\$	371.92
Misc.	\$	36,153.12

On motion, the following bills were ordered paid: (*Gross wages, when listed*)

#Direct Deposit	Payroll, General (1000)	\$	90,695.61
#Direct Deposit	Payroll, Road (2001)	\$	55,857.93
#Direct Deposit	Payroll, 911 (2003)	\$	993.55
#Direct Deposit	Payroll, County Agent (2005)	\$	3,154.77
#Direct Deposit	Payroll, Social Welfare (2007)	\$	72,938.30
#ACH BC/BS	Insurance	\$	64,451.16
#ACH NDPERS	Retirement	\$	28,044.76

Approved:



Stanley Buxa,
Wells County Commission Chairman

Attest:



Daniel W. Stutlien,
Wells County Auditor

**Jan-
23**

General

Wells County Treasurer	\$344.18	Telephone-Sheriff
Verizon	\$64.01	Telephone
NDTC	\$746.72	Telephone
Fessenden City	\$359.76	Countywide Utilities
Otter Tail	\$1,884.30	Countywide Utilities
Wells County Treasurer	\$103.00	Bank Charges
TJ Plumbing	\$2,296.00	Sheriff's Bathroom
Arrow Service Team	\$6,044.85	Courthouse & KTL Maintenance
Farmers Union Oil-Fessenden	\$26.99	Janitor supplies
Mid-Dakota Lumber	\$230.68	Sheiff Basement Bathroom
ND Dept. of Enviromental Quality	\$420.00	KTL Boiler Inspection
G & R Controls, Inc.	\$2,600.00	Courthouse Yearly Contract
Wells County Treasurer	\$1,659.72	Technology
Central Business Systems	\$2,253.42	Technology
Tritech Software Systems	\$430.75	Technology-Sheriff
ITD	\$1,191.25	Technology
NDACo Resources Group	\$31,884.73	Technology-Yearly Contract
NDTC	\$121.53	Technology
Wells County Treasurer	\$90.02	Party Supplies
Tracys Market	\$6.96	Party Supplies
SMP Health St. Aloisius	\$51.50	D & A Testing
RELX Inc.	\$67.00	Lexis Nexis Fees
Carla Johnson	\$190.05	Clerk of Court Health Ins
National Sheriffs Association	\$71.00	Dues/Registration Fees
Wells County Treasurer	\$1,494.95	Travel/Mileage/Veh.Maint.
Farmers Union Oil-Fessenden	\$60.98	Travel/Mileage/Veh.Maint.
Kotaco Fuel & Propane	\$127.47	Travel/Mileage/Veh.Maint.
Uniform Center	\$140.99	Uniforms
Wells County Treasurer	\$126.24	Telephone
NDTC	\$106.64	Telephone
Otter Tail	\$57.69	Utilities
Herald Press	\$22.00	Publications
Wells County Treasurer	\$92.97	SS Indirect - Postage
NDTC	\$589.28	SS Indirect - Telephone
Dakota Central	\$172.82	SS Indirect - Telephone
Montana-Dakota Utilities Co.	\$243.13	SS Indirect - Utilities
New Rockford Utility Services	\$67.32	SS Indirect - Utilities
Otter Tail	\$218.01	SS Indirect - Utilities
CenDak Cooperative-New Rockford	\$297.64	SS Indirect - Vehicle Maint.
Farmers Union Oil-Fessenden	\$756.70	SS Indirect - Vehicle Maint.
Drive Chevrolet Buick Harvey	\$67.91	SS Indirect - Vehicle Maint.
4th Corporation	\$140.00	SS Indirect - KTL Maintenance

Leaf	\$506.23	SS Indirect - Copier Exp/Supplies
Central Business Systems	\$376.63	SS Indirect - Copier Exp/Supplies
NDACo Resources Group	\$1,015.00	SS Indirect - IT Support
Pitney Bowes Global Financial Services L	\$81.30	SS Indirect - Postage Meter Rent
Postmaster	\$85.00	SS Indirect - Postage Meter Rent
Farmers Union Oil-Fessenden	\$2,022.70	Fuel
Fessenden City	\$326.00	Festival Hall/Fair Utilities
Otter Tail	\$577.38	Festival Hall/Fair Utilities
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	\$62,911.40	

911

NDTC	\$156.34	Data Base/Circuiting/Updates
Dakota Central	\$300.24	Data Base/Circuiting/Updates
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	\$456.58	

Jail & Transp.

HACTC	\$3,619.00	Jail & Transport Prison Board
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Co. Agent

Leaf	\$235.91	Copier Lease & Maint.
Central Business Systems	\$92.57	Copier Lease & Maint.
Wells County Treasurer	\$119.14	Telephone
Hannah Peterson	\$659.30	Travel/Mileage
Otter Tail	\$54.94	Utilities
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	\$1,161.86	

Social Services

CenDak Cooperative-New Rockford	\$109.63	Fuel/Foster Care
Alicia Lamm	\$16.11	Office Materials
Wells County Treasurer	\$121.52	Fuel/Child Protect. Serv.
Wells County Treasurer	\$64.03	Mixed Workloads/Fuel
Patriot Fuels	\$68.13	In Home Care/Fuel
Farmers Union Oil-Fessenden	\$237.72	In Home Care/Fuel
Wells County Treasurer	\$86.00	Notary
NDACo Resources Group	\$3,073.90	Technology
Lisa Skiftun	\$50.79	Zone Admin Support/Misc
ITD	\$56.35	Zone Admin Support/IT Other
Wells County Treasurer	\$476.12	Zone Admin Support/Cell phone
		Zone Admin Supp./Office
Wells County Treasurer	\$215.00	Materials
		Zone Admin Supp./Office
Office Depot Business Account	\$108.85	Materials
Central City H2O+	\$122.00	Water
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	\$4,806.15	

Weed Control

Dale Schmitz	\$386.72	Salary - Board Meeting
Kyle Alfstad	\$232.03	Salary - Board Meeting

Danny Maxwell	\$106.21	Salary - Board Meeting
Kelly Muscha	\$207.79	Salary - Board Meeting
Donna Rau	\$944.09	Salary - Employee
Forward Township	\$500.00	Chemical Spraying
US Treasury	\$264.47	WC/Withholding
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	\$2,641.31	

Hwy Tax

Wells County Treasurer	\$124.09	Travel/Mileage
Weigelt Refrigeration	\$5,037.59	Building Upkeep-State Shed
Farmers Union Oil-Fessenden	\$26,898.33	Fuel
Harvey Oil Co.	\$5,125.16	Fuel
Kotaco Fuel & Propane	\$7,741.05	Fuel
Auto Value Carrington	\$161.96	Machinery Repairs & Supplies
Power Plan	\$2,727.86	Machinery Repairs & Supplies
Krahlers Parts & Service	\$84.00	Machinery Repairs & Supplies
Gooseneck Implement	\$766.71	Machinery Repairs & Supplies
Patzer Truck Repair	\$1,830.19	Machinery Repairs & Supplies
Butler Machinery	\$1,883.00	Machinery Repairs & Supplies
Little Falls Machine	\$5,063.66	Machinery Repairs & Supplies
Lemer's ACE & Rental	\$58.43	Supplies
TSC	\$506.28	Supplies
Linde Gas & Equipment	\$87.64	Supplies
Farm & Family	\$124.49	Supplies
NDTC	\$144.03	Telephone
Harvey City	\$59.70	Utilities
Fessenden City	\$174.44	Utilities
Verendrye Electric	\$180.75	Utilities
Otter Tail	\$435.67	Utilities
Cathay City	\$95.00	Utilities
Sykeston City	\$48.50	Utilities
ND Assn. of Counties	\$63.00	D & A Testing
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	\$59,421.53	

ARPA Grant

Harvey Ambulance	\$15,000.00	ARPA Grant
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\$150,017.83