Wells County Commissioner's Meeting Minutes
June 7, 2022

June regular meeting was called to order by Chairman Buxa at 9:15 AM. Present at the meeting were Stan Buxa, Dennis Dockter, Leon Klocke, Bryan Lautt, Danny Maxwell, Daniel Stutlien, Lydia Gessele, and Neil Nelson of the Herald-Press.

Under the consent agenda:

DD (*M*), BL (*S*) to approve the minutes from the May Special Meeting. Unanimously carried.

DD (*M*), BL (*S*) to approve the minutes from the May Meeting. Unanimously carried.

Employee timesheets were reviewed by the commissioners.

BL (*M*), DD (*S*) to approve the bills as presented. Unanimously carried.

Correspondence from the SCDRC was shared with the Commission.

Commission Portfolios were reviewed and discussed.

Jason Schneider and Warren Strand of WC JDA met with the WC Commission regarding the WC Job Development Authority and its current activities, projects, loans, and finances. Also present was Spencer Marchand of Harvey Economic Development. Conversation was held of the need to make the public more aware of the possibilities and opportunities that exist for project funding and investment loans in WC.

WC Road Foreman, Brent Keller, shared info regarding the road department and equipment, personnel, and projects that are upcoming. WC has an opening again for a blade operator and continues to have a part-time opening for summer work with the WC Road Dept. The Commission authorized Keller to purchase a mower for the fairgrounds. DD (*M*) BL (*S*) to rescind the motion of the JD multi-purpose equipment authorized in December '21, and, instead, purchase a JD mower for $11,900 from Gooseneck due to severe lack of equipment availability. Unanimously carried. The Commission also authorized Keller to go as high as $42,000 in a pre-bid auction for a plow truck for WC.

New WC Extension Agent, Hannah Peterson, was introduced to the Commission. Peterson started her new job in WC June 1st.

WC Sheriff, Chris Kluth, addressed the Commission. The monthly call for services report was shared; calls are up. Spencer Volk has been hired to fill a Deputy Sheriff vacancy. BL (*M*) to raise Deputy pay to $22/hr. The motion died for a lack of a second. The consensus of the Commission was to authorize the Sheriff to raise deputy pay to $25/hr. provided the department remain within budget. The Sheriff shared information on a bathroom remodel taking place in the basement of the Courthouse.

An abatement request from Terry Kemmet was presented. DM (*M*), DD (*S*) to deny the abatement request. Unanimously carried.

WC Auditor, Daniel Stutlien, in consideration of Policy 110: Outside Employment, approached the Commission about serving the Harvey Public School District in a part-time capacity. DD (*M*), DM (*S*) to approve the request for up to one year at 19.25 hrs/wk. Unanimously carried.

In preparation for the 2023 budget, the Auditor presented salary and benefit proposals for WC employees to the Commission. It is the consensus of the Commission to for the Auditor to bring an additional proposal for consideration next month.

The 2022 election was discussed. All equipment is tested and poll workers will go through a training Wednesday, June 8th. ES&S will have an employee stationed in WC June 13th & 14th to oversee election equipment and reporting.

Flex time was discussed but no policy proposal was presented at this time as more research is needed.

A gaming site request was received from the Bremen Bar. DD (*M*), DM (*S*) to approve the request. Unanimously carried.

Due to findings at the State Human Resources Conference, Policy 702-1 was amended to include only public safety sensitive positions in drug and alcohol testing. DD (*M*), BL (*S*) to approve the amended policy. Unanimously carried.

WC patron Lydia Gessele addressed the Commission on 30x30.

A resignation from WC Treasurer Joyce Larson, effective 10/7/22 was read. BL (*M*), DD (*S*) to approve the resignation and to thank her dedication and longstanding professional performance in her job duties with WC. Unanimously carried. The Auditor was directed to begin advertising for this position by the end of June.

The WC Commission would like to hold an auction to rid the county of excess items throughout county facilities. It is the consensus of the Commission to hold this auction in early-mid Fall.

The WC Audit for 2020 and 2021, conducted by Rath & Mehrer, was distributed and discussed. BL (*M*), DM (*S*) to approve the Audit.

A parking lot has been proposed on the North side of the WC Courthouse. It is the consensus of the Commission to get this project completed.

The regular July WC Commission meeting will be July 7, 2022 at 8:30 AM. There being no further business, the meeting was adjourned at 11:59 AM.

The following Fees and Receipts were approved and ordered filed:

Clerk of Court	$ 225.00
Recorder	$ 3,600.75
Sheriff	$ 863.52
Misc.	$ 47,629.95

On motion, the following bills were ordered paid: (*Gross wages, when listed*)

#Direct Deposit	Payroll, General (*1000*)	$ 82,273.51
#Direct Deposit	Payroll, Road (*2001*)	$ 43,523.48
#Direct Deposit	Payroll, 911 (*2003*)	$ 1,004.06
#Direct Deposit	Payroll, County Agent (*2005*)	$ 3,154.72
#Direct Deposit	Payroll, Social Welfare (*2007*)	$ 59,541.66
#ACH BC/BS	Insurance	$ 57,825.35
#ACH NDPERS,	Retirement	$ 27,653.81

Approved:

Stanley Buxa,
Wells County Commission Chairman

Attest:

Daniel W. Stutlien,
Wells County Auditor

Jun-22 General

Wells County Treasurer	$19.81	Central Supplies
ODP Business Solutions, LLC	$13.55	Central Supplies
Wells County Treasurer	$39.40	Postage
Wells County Treasurer	$355.26	Telephone
Verizon	$40.01	Telephone
NDTC	$725.93	Telephone
Fessenden City	$340.08	Countywide Utilities
Otter Tail	$1,570.69	Countywide Utilities
Rath & Mehrer, P.C.	$12,000.00	Auditing Fees
Wells County Treasurer	$25.90	Bank Charges
Wells County Treasurer	$1,054.36	Courthouse & KTL Maintenance
Wells County Treasurer	$192.59	Janitor Supplies
Farmers Union Oil-Fessenden	$36.68	Courthouse & KTL Maintenance
Tracys Market	$8.62	Janitor supplies
Wells County Treasurer	$6.99	Elections-Supplies
ES & S	$963.07	Elections-Ballots
Seachange	$1,357.50	Elections-Supplies & Publication
Herald Press	$446.21	Legal Publications
Frey Insurance	$59,211.00	ND Insurance Reserve Fund
Burleigh Co. Sheriff's Dept.	$30.00	Sheriff's Service
Ward County Sheriffs Dept.	$32.00	Sheriff's Service
Morton Co. Sheriff's Office	$45.00	Sheriff Service
WSI	$250.00	Premiums-Co. Service
Dell Marketing LP	$795.84	Technology-Programs
Wells County Treasurer	$14.99	Technology
NDACo Resources Group	$785.50	Technology
ITD	$2,410.60	Technology
NDTC	$60.75	Technology
Hart To Hart	$110.00	Countywide Misc.-Door Prizes
Renae Heintz	$250.00	Auditor Health Ins.
ODP Business Solutions, LLC	$131.89	Ink supplies/Maint. Contracts
Convergint Technologies	$290.75	Vault Inspection/Maint. Contracts
ND States Atty. Association	$300.00	Dues/Registration Fees
RELX Inc.	$64.00	Lexis Nexis Fees
ND State Treasurer	$175.00	Marriage Licenses
Andrew Marquart	$288.00	Mental Health-Legals
Wells County Treasurer	$125.00	Dues/Registration Fees
Janelle Pepple	$250.00	Sheriff Dept. Health Ins. Ded.
Sheridan Animal Hospital	$510.00	Sheriff Supply
Wells County Treasurer	$219.99	Office Supplies

Kotaco Fuel & Propane	$160.64	Travel/Mileage/Veh.Maint.
Wells County Treasurer	$1,889.60	Sheriff Travel & Mlge
Farmers Union Oil-Fessenden	$589.01	Travel/Mileage/Veh.Maint.
Ward Hilger	$329.32	Travel/Mileage/Veh.Maint.
Tammy Roehrich	$250.00	DES Health Ins Ded.
Heartland Consulting Group	$7,500.00	Grant Match
Wiest Associates, LLC	$51,932.00	Grant Match
Wells County Treasurer	$126.30	Telephone
NDTC	$105.04	Telephone
Tammy Roehrich	$99.45	Travel/Mileage
Otter Tail	$38.38	Utilities
Herald Press	$113.60	Publications
Wells County Treasurer	$64.13	SS Indirect - Postage
Dakota Central	$356.28	SS Indirect - Telephone
NDTC	$570.54	SS Indirect - Telephone
New Rockford Utility Services	$92.86	SS Indirect - Utilities
Otter Tail	$163.96	SS Indirect - Utilities
Montana-Dakota Utilities Co.	$125.15	SS Indirect - Utilities
Farmers Union Oil-Fessenden	$62.95	SS Indirect - Vehicle Maint.
4th Corporation	$140.00	SS Indirect - KTL Maintenance
Leaf	$506.23	SS Indirect - Copier Exp/Supplies
NDACo Resources Group	$972.16	SS Indirect - IT Support
Fessenden City	$323.92	Festival Hall/Fair Utilities
Otter Tail	$417.16	Festival Hall/Fair Utilities
	$152,475.64	

Road

Mid-Dakota Lumber	$151.48	Building Upkeep
Farmers Union Oil-Fessenden	$11,256.36	Fuel
Harvey Oil Co.	$12,276.30	Fuel
Butler Machinery	$4,242.78	Machinery Repairs & Supplies
Power Plan	$1,914.48	Machinery Repairs & Supplies
NAPA-Harvey	$469.76	Machinery Repairs & Supplies
Gooseneck Implement	$109.78	Machinery Repairs & Supplies
High Plains Equipment	$196.00	Machinery Repairs & Supplies
Maertens Welding & Machine Co.	$1,071.78	Machinery Repairs & Supplies
Lautt's Auto Body & Towing	$989.15	Machinery Repairs & Supplies
Wells County Treasurer	$140.28	Supplies
Auto Value Carrington	$45.48	Supplies
TSC	$211.88	Supplies
Farm & Family	$26.84	Supplies
Lemer's ACE & Rental	$39.74	Supplies
Linde Gas & Equipment	$78.72	Supplies
Newman Traffic Signs	$2,217.25	Supplies
Dakota Central	$100.00	Telephone
NDTC	$142.79	Telephone
Wells County Treasurer	$91.01	Travel/Mileage

Kerry Schimke	$23.40	Travel/Mileage
Harvey City	$59.70	Utilities
Fessenden City	$175.72	Utilities
Verendrye Electric	$167.82	Utilities
Otter Tail	$271.74	Utilities
Sykeston City	$48.50	Utilities
Northern Plains Electric	$1,159.14	Utilities
Central Dakota Family Physicians	$135.00	Road-Physical
KevLott Testing Services	$80.00	Road-D & A Testing
Susag Sand & Gravel	$1,582.00	Hauling
	$39,474.88	

Fed. Aid Road

NDDOT	$1,354.13	Road Work
NorMont Equipment Co.	$4,499.00	Oil
	$5,853.13	

911

Dakota Central	$600.42	Data Base/Circuiting/Updates
NDTC	$156.34	Data Base/Circuiting/Updates
	$756.76	

Jail & Transp.

HACTC	$13.62	Jail & Transport Medication
HACTC	$2,926.00	Jail & Transport Prison Board
	$2,939.62	

Co. Agent

Leaf	$235.91	Copier Lease & Maint.
Wells County Treasurer	$69.57	Office Supplies
Wells County Treasurer	$140.25	Telephone
Otter Tail	$36.56	Utilities
	$482.29	

Social Services

Wells County Treasurer	$41.00	Fuel/Foster Care
CenDak Cooperative-New Rockford	$93.99	Fuel/Foster Care
Alicia Lamm	$18.64	Meals/Foster Care
Wells County Treasurer	$185.64	Fuel/Child Protect. Serv.
Wells County Sheriff's Dept.	$89.02	Drug Testing-Client
Wells County Treasurer	$370.80	Child Protect/Lodging/Hotels
Wells County Treasurer	$163.84	Family Social Worker/Fuel
Farmers Union Oil-Fessenden	$141.43	In Home Care/Fuel
Patriot Fuels	$137.66	In Home Care/Fuel
Jodi Helm	$15.99	In Home Care - Travel/Mileage
Becky Dockter	$132.21	In Home Care - Travel/Mileage
Nelson Funeral Home	$2,400.00	GA Other
Evans Funeral Home	$2,400.00	GA Other
Central Business Systems	$140.00	Zone Admin Support/Misc
ITD	$51.35	Zone Admin Support/IT Other

Wells County Treasurer	$478.76	Zone Admin Support/Cell phone
Wells County Treasurer	$228.38	Zone Admin Supp./Office Materials
Tracys Market	$45.03	Zone Admin Supp./Office Materials
Wells County Treasurer	$86.40	Admin Support/Lodging/Hotels
Central City H20+	$67.50	Water
	$7,287.64	

Weed Control

Donna Rau	$220.87	Salary - Employee

COVID

Wells County Fair Assn.	$1,291.00	ARPA Grant

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Office Of Attorney General	$310.00	Scram Fees
Redwood Toxicology Laboratory	$89.02	Screenings
	$399.02	

Paid Under Protest

Wells County Treasurer	$1,480.08	Paid Under Protest

$212,660.93