

Wells County Commissioner's Meeting Minutes May 4, 2023

The May meeting was called to order by Chairman Buxa at 8:34 AM. Present at the meeting were Dennis Dockter, Leon Klocke, Bryan Lutt, Danny Maxwell, and Daniel Stutlien.

Harvey Dam was requested to be added to the agenda.

Under the consent agenda:

BL (*M*), DD (*S*) to approve the minutes from the April Meeting. Unanimously carried.

Employee timesheets were reviewed by the commissioners. There was discussion of the timeliness of timecard submission.

LK (*M*), DM (*S*) to approve the bills as presented. Unanimously carried.

DD (*M*), DM (*S*) to approve Laura Muscha, Treasurer, and Daniel Stutlien, Auditor, to purchase CD's on behalf of WC. Unanimously carried.

The current WC Balance Sheet was reviewed.

Correspondence was shared from FEMA and the Missouri River Joint Water Board.

Pledged Securities for FIBT accounts were reviewed by the Commission. It was the consensus of the WC Commission the securities were adequate to cover the county's deposits.

At the request of Chairman Buxa, the WC Auditor prepared for the Commission a listing of the CD assets of Wells County. Those details were share and discussed.

Commission Portfolios were reviewed and discussed.

Tammy Roehrich, WC DES, discussed her department with the Commissioners. Specific discussion of FEMA's regulations regarding zoning ordinances was held. In addition, Roehrich requested relief from the Work Schedules and Flex Time Policy (*Policy 502*) adopted last Fall by waiving the policy for her office. BL (*M*), LK (*S*) to approve the request because half the salary is paid by the Fed. Unanimously carried.

Janelle Pepple, WC Sheriff's Dept./911 Manager met with the commission to request a return to a 37.5 hour week. DM (*M*), BL (*S*) to approve this request. Unanimously carried.

Brent Keller, WC Road Foreman, met with the Commission to discuss matters of his department. Korey Jensen has been hired by the Road Dept. for Summer help. Keller discussed some of his challenges getting supplies for upcoming work and shared the work the Dept. is presently engaged in.

Dale Schmitz, WC resident in Manfred Township, met with the Commission to discuss runoff water issues near his residence. Schmitz was directed to the Water Board for consideration on how the flow can be controlled in subsequent years, and the consensus of the Commission was to recommend a flow plan for Drain #1.

WC Auditor, Daniel Stutlien, provided an update for ARPA funds received by Wells County. Having just filed a federal report, WC has utilized \$333,739.09 of the \$744,710 allocation. Funds must be utilized by 12/31/24.

Regarding the Cathay School, the WC Auditor informed the Commission all contracted asbestos removal must be completed by 6/2/23 when the contract expires. The building will be razed shortly thereafter.

An annual request from the Bremen Bar for authorization as a gaming site was introduced to the WC Commission. DD (M), DM (S) to approve this request. Unanimously carried.

The next Six-County Meeting will be held in McIntosh County Tuesday, June 13th, at 10:00 AM.

The next WC Departments' Meetings are slated for Thursday, May 25th, at 9:00 AM.

The RFP for preliminary and design engineering for the replacement of three bridges in WC in 2025 netted proposals from Apex of Bismarck, KLJ of Bismarck, and Wold of Bottineau. Interviews will be set for each of the three firms later in May. It was the consensus of the Commission to schedule interviews for Friday, May 12th.

A Raffle Permit Request form WC 4H Bremen Friendly Neighbors was considered. DD (M), BL (S) to approve this request. Unanimously carried.

Discussion was held on the ongoing Harvey Dam and Reservoir issues.

The regular June WC Commission meeting will be June 6, 2023 at 8:30 AM. There being no further business, the meeting was adjourned at 11:17 AM.

The following Fees and Receipts were approved and ordered filed:

Clerk of Court	\$	135.00
Recorder	\$	3,865.10
Sheriff	\$	601.50
Misc.	\$	29,550.63

On motion, the following bills were ordered paid: (*Gross wages, when listed*)

#Direct Deposit	Payroll, General (1000)	\$	90,364.31
#Direct Deposit	Payroll, Road (2001)	\$	55,707.72
#Direct Deposit	Payroll, 911 (2003)	\$	1,053.17
#Direct Deposit	Payroll, County Agent (2005)	\$	3,392.83
#Direct Deposit	Payroll, Social Welfare (2007)	\$	63,606.26
#ACH BC/BS	Insurance	\$	63,930.77
#ACH NDPERS	Retirement	\$	28,538.01

May-23 General

Wells County Treasurer	\$270.70	Central Supplies
ODP Business Solutions, LLC	\$79.28	Central Supplies
Pitney Bowes	\$144.00	Postage Meter Rent
Wells County Treasurer	\$344.76	Telephone
Verizon	\$40.01	Telephone-Sheriff
Central City H2O	\$36.00	Utilities
NDACo.	\$1,015.00	Technology
NDTC	\$741.96	Telephone
Fessenden City	\$347.92	Countywide Utilities
Otter Tail	\$2,581.11	Countywide Utilities
Wells County Treasurer	\$36.00	Banking Charges

Mobile Binders	\$156.23	Book Account-Blank Books
Wells County Treasurer	\$1,654.69	Janitor Supplies
Janelle Pepple	\$200.00	Courthouse Maintenance
Farmers Union Oil-Fessenden	\$96.87	Courthouse & KTL Maintenance
Mid-Dakota Lumber	\$317.63	CH Bathroom Maint.
G & R Controls, Inc.	\$1,686.75	Courthouse Maintenance
Keller's Bldg. & Remodeling	\$3,250.00	Courthouse-Sheriff Bathroom
Cole Papers	\$167.00	Courthouse & KTL Maintenance
Tracys Market	\$61.57	Janitor Supplies
Herald Press	\$1,071.00	Legal Publications
Wells County Treasurer	\$86.00	Notary Fees
WSI	\$250.00	Volunteer Ins.
Wells County Treasurer	\$19.99	Technology
Tyler Technologies	\$0.10	Technology
ITD	\$1,405.15	Technology
ODP Business Solutions, LLC	\$77.31	Technology
NDTC	\$121.43	Technology
Anthony Webb	\$909.91	Witness Fees
Danny Maxwell	\$47.16	Travel/Mileage
Leon Klocke	\$37.50	Travel/Mileage
Stan Buxa	\$68.78	Travel/Mileage
Dennis Dockter	\$245.63	Travel/Mileage
Bryan Lutt	\$368.11	Travel/Mileage
Wells County Treasurer	\$30.40	Specialty Office Supplies
Carrie Krause	\$117.90	Travel
ODP Business Solutions, LLC	\$554.20	Ink supplies/Maint. Contract
Denyce A Harding	\$94.98	Travel/Mileage
Jana Mogren	\$120.52	Travel/Mileage
ND State Radio	\$263.00	Maintenance - State Radio
Wells County Treasurer	\$970.83	Travel/Mileage/Veh.Maint.
Dawson Body Shop & Towing	\$590.00	Sheriff's Tow
Lutt's Auto Body & Towing	\$175.00	Sheriff's Tow
Krahlers Parts & Service	\$289.94	Travel/Mileage/Veh.Maint.
Farmers Union Oil-Fessenden	\$31.09	Travel/Mileage/Veh.Maint.
Kotaco Fuel & Propane	\$58.87	Travel/Mileage/Veh.Maint.
Modern Marketing	\$733.84	Sheriff Promo Supplies
Wells County Treasurer	\$396.59	Grant Match
Nexus Planning & Consulting, LLC	\$8,000.00	Grant Match
Wells County Treasurer	\$126.23	Telephone
NDTC	\$107.87	Telephone
Tammy Roehrich	\$196.50	Travel/Mileage
Otter Tail	\$60.62	Utilities
Wells County Treasurer	\$353.70	Travel/Mileage
Amy Dale	\$356.52	Travel/Mileage
Wells County Treasurer	\$48.17	SS Indirect - Postage
NDTC	\$488.57	SS Indirect - Telephone
Dakota Central	\$227.76	SS Indirect - Telephone

New Rockford Utility Services	\$85.62	SS Indirect - Utilities
Montana-Dakota Utilities Co.	\$132.74	SS Indirect - Utilities
Otter Tail	\$244.45	SS Indirect - Utilities
Farmers Union Oil-Fessenden	\$74.79	SS Indirect - Vehicle Maint.
4th Corporation	\$140.00	SS Indirect - KTL Maintenance
Leaf	\$461.00	SS Indirect - Copier Exp/Supplies
Wells County Treasurer	\$163.20	SS Indirect - Postage Meter Rent
Janelle Pepple	\$375.00	Festival Hall/Fair
Fessenden City	\$334.08	Festival Hall/Fair Utilities
Otter Tail	\$697.07	Festival Hall/Fair Utilities
Mid-Dakota Lumber	\$718.53	Repairs/Maintenance-FH
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	\$35,755.13	

911

ND State Radio	\$18,792.48	Data Base/Circuiting/Updates
NDTC	\$156.34	Data Base/Circuiting/Updates
Dakota Central	\$300.18	Data Base/Circuiting/Updates
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	\$19,249.00	

Jail & Trans.

HACTC	\$3.19	Jail & Transport Medication
HACTC	\$3,388.00	Jail & Transport Prison Board
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	\$3,391.19	

Co. Agent

Leaf	\$495.41	Copier Lease & Maint.
Wells County Treasurer	\$119.01	Telephone
Wells County Treasurer	\$236.20	Travel/Mileage
Hannah Peterson	\$234.49	Travel/Mileage
Otter Tail	\$57.73	Utilities
NDSU-Ag Budget Office	\$5,774.99	Share of County Agent
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	\$6,917.83	

Social Services

Wells County Treasurer	\$102.14	Fuel/Foster Care
CenDak Cooperative-New Rockford	\$155.72	Fuel/Foster Care
Alicia Lamm	\$6.44	Meals/Foster Care
Wells County Treasurer	\$264.60	Foster Care/Lodging/Hotel
Wells County Treasurer	\$182.26	Fuel/Child Protect. Serv.
Farmers Union Oil-Fessenden	\$38.50	Fuel/Child Protect. Serv.
Farmers Union Oil-Fessenden	\$35.04	Family Social Worker/Fuel
Wells County Treasurer	\$264.60	Fam. Social Worker/Lodging/Hotels
Wells County Treasurer	\$100.00	Mixed Workloads/Safety Perm
Patriot Fuels	\$118.74	In Home Care/Fuel
Farmers Union Oil-Fessenden	\$171.86	In Home Care/Fuel
NDACo.	\$88.81	Technology
Lisa Skiftun	\$250.00	Admin Support-Health Ins.
Julie St. Germaine	\$178.82	Admin Support-Travel/Mileage

ITD	\$56.35	Zone Admin Support/IT Other
Wells County Treasurer	\$453.56	Zone Admin Support/Cell phone
Wells County Treasurer	\$100.36	Zone Admin Supp./Office Materials
Fessenden Ambulance District	\$237.20	Zone Admin Supp./Office Materials
Dakota Central	\$100.00	Zone Admin Supp./Office Materials
Wells County Treasurer	\$529.20	Admin Support/Lodging/Hotels
Foster County Independent	\$47.00	Subscriptions & Memberships
Central City H2O+	\$96.00	Water
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	\$3,577.20	

Weed Control

Donna Rau	\$220.87	Salary - Employee
Transcript Publishing	\$104.00	Advertising
Benson County Farmers Press	\$84.00	Advertising
Foster County Independent	\$130.00	Advertising
Herald Press	\$149.10	Advertising
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	\$687.97	

Hwy Tax

NDLTAP-UGPTI	\$225.00	Dues/Registration Fees
Farmers Union Oil-Fessenden	\$17,475.72	Fuel
Kotaco Fuel & Propane	\$5,949.74	Fuel
Harvey Oil Co.	\$4,153.88	Fuel
Wells County Treasurer	\$216.77	Machinery Repairs & Supplies
Power Plan	\$8,722.40	Machinery Repairs & Supplies
High Plains Equipment	\$4.05	Machinery Repairs & Supplies
Escosupply	\$18,580.68	Machinery Repairs & Supplies
Lemers	\$184.72	Supplies
NDTC	\$144.37	Telephone
Dales Radiator & Repair	\$137.00	Machinery Repairs & Supplies
NAPA-Harvey	\$195.74	Machinery Repairs & Supplies
Gooseneck Implement	\$341.90	Machinery Repairs & Supplies
Little Falls Machine	\$5,482.99	Machinery Repairs & Supplies
Butler Machinery	\$6,152.37	Machinery Repairs & Supplies
Acme Tools	\$29.98	Supplies
TSC	\$600.65	Supplies
Farm & Family	\$37.68	Supplies
Linde Gas & Equipment	\$86.40	Supplies
Wells County Treasurer	\$220.32	Travel/Mileage
Doug Mertz	\$75.98	Travel/Mileage
Fessenden City	\$177.04	Utilities
Harvey City	\$59.70	Utilities
ND Assn. of Counties	\$63.00	D & A Testing
Cathay City	\$95.00	Utilities
Verendrye Electric	\$412.36	Utilities
Sykeston City	\$48.50	Utilities
Northern Plains Electric	\$497.38	Utilities
Otter Tail	\$690.42	Utilities

SMP Health St. Aloisius

\$150.00 Drug testing-employee
\$71,211.74

Preservation

Tyler Technologies

\$306.31 Technology-Pres.

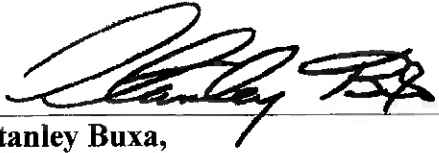
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Office Of Attorney General

\$280.00 Scram Fees

\$141,376.37

Attest:



Stanley Buxa,
Wells County Commission Chairman



Daniel W. Stutlien,
Wells County Auditor